

Round Lake Area Park District  
Regular Board Meeting  
September 9, 2021  
6:00 p.m.

**PLACE OF MEETING:**

Robert W. Rolek Community Center  
814 Hart Road  
Round Lake, IL 60073

**I. ROLL CALL**

Park District Board President Paul Hollingsworth called the meeting to order at 6:00 p.m. Commissioners in attendance were Sarah Green, Timothy Pasternak, Nick Metropulos and Christine Gentes. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Superintendent of Recreation Katie Gamroth, Finance Department Manager Jennifer Baker and Superintendent of Parks Ane Olivares.

**II. PLEDGE OF ALLEGIANCE**

**III. AUDIENCE COMMENTS**

No comments.

**IV. APPROVAL OF THE AGENDA**

No changes to the posted agenda.

**MOTION:** Commissioner Pasternak moved to approve the agenda for the Regular Board Meeting of September 9, 2021, as presented.  
**SECOND:** By Commissioner Metropulos.  
**VOTE:** By roll call. All ayes. Motion passed.

**V. DIRECTOR'S REPORTS**

A. Budget and Appropriation Hearing September 9, 2021

**MOTION:** Commissioner Metropulos moved to open the Budget and Appropriation Hearing at 6:01 p.m.  
**SECOND:** By Commissioner Green.  
**VOTE:** By roll call. All Ayes. Motion passed.

Executive Director Newport read aloud the budgeting process, how the ordinance related to the district's tax levy and that the ordinance was the district's legal document for expenditure limits. He explained that the Budget and Appropriation Ordinance in its tentative form had been posted for a minimum of

thirty days and that publication of the notice of the Budget and Appropriation Hearing was made in accordance with State of Illinois Statutes.

Business Services Director Hauser noted that changes had been made to the posted document because of changes made to the budget for the second reading. He added that after passage the ordinance is then required to be filed with the Lake County Clerk's office.

The Board provided an opportunity for public comment and questions; and as there were none, a motion was made to adjourn the hearing.

MOTION: Commissioner Metropulos moved to adjourn the Budget and Appropriation Hearing at 6:02 p.m.

SECOND: By Commissioner Green.

VOTE: By roll call. All Ayes. Motion passed.

#### B. Ordinance 2021-09-02 Budget and Appropriation Fiscal Year 2021-2022

Business Services Director Hauser stated that changes had been made to the previously posted draft of the ordinance resulting from changes made to the budget for the second reading. He recommended adopting the ordinance. The Board did not have any questions.

MOTION: Commissioner Green moved to adopt the Fiscal Year 2021-2022 Budget and Appropriation Ordinance 2021-09-02.

SECOND: By Commissioner Pasternak.

VOTE: By roll call. All Ayes. Motion Passed.

#### C. Ordinance 2021-09-03 Bond Parameters

Executive Director Newport opened the discussion by reading the ordinance heading describing the purpose of the refunding.

Business Services Director Hauser reviewed the estimated savings of approximately \$200,000.00 by calling the outstanding Series 2012B bonds; the use of an escrow account after the refunding closes to hold the funds required to pay-off the refunded Series 2012B bonds due November 15, 2021; that the Series 2021 bonds would be a General Obligation Limited Tax Bond that would count against the district's debt limit, thus lowering the amount available to issue new debt in the future until the bonds mature in 2028; and that an annual tax levy would provide the funds to pay the Series 2021 bonds.

Commissioner Metropulos asked about the costs for the refunding versus the annual rollover method currently used to pay the annual debt and Business Services Director Hauser stated that the costs are paid from the issuance like the annual rollover but that the cost of the refunding would be higher due to the bonds being rated and the process for Moody's to review the issuance, the district's finances, and the local area economy. He added that another difference is that the refunding would not have a new money portion to fund capital projects as the district had enough funds on hand to pay for projects included in the Fiscal Year 2021-2022 budgets but would be able to issue about \$400,000.00 of limited tax bonds in the 2022-2023 Fiscal Year for capital needs.

**MOTION:** Commissioner Pasternak moved to adopt Ordinance 2021-09-03 Bond Refunding Parameters.  
**SECOND:** By Commissioner Green.  
**VOTE:** By roll call. All Ayes. Motion Passed.

#### D. Sport Center Park Update

Superintendent of Parks Olivares shared with the Board a digital rendering of the splash pad design and noted it's sports theme design as well as an update on construction progress to date at the Sports Center Park. Executive Director Newport advised the Board that the installation of the new equipment for the North Shore Park skate park was pushed back to start in October due to product delivery delays.

### **VI. NEW BUSINESS**

#### A. Commissioner Comments

Commissioner Gentes stated that she had read that the State of Illinois would pay 100% of the cost of a bike path built along state roadways. Executive Director Newport said that the park district's boundaries contained local and county roadways.

Commissioner Pasternak asked how the park district had been handling the Covid-19 vaccine because of the pronouncement made earlier in the day by President Biden. Executive Director Newport stated that as the district's current employee count was less than 100, the vaccination requirement did not apply, and that shots were not mandatory at this time. Commissioner Metropulous asked what administrative body had authority over the park district. Executive Director Newport stated that Illinois Governor Pritzker possesses that authority, and that the park district had been following the guidelines issued by the governor's office in conjunction with the Centers for Disease Control, the Illinois Department of Public Health, and the Lake County Department of Health.

### **VII. CONSENT AGENDA**

- A. Approval of the Regular Board Meeting Minutes of August 12, 2021.
- B. Approval of Cash Expenditure Transactions for the Month of August 2021.

**MOTION:** Commissioner Gentes moved to approve the Consent Agenda as presented.  
**SECOND:** By Commissioner Pasternak.  
**VOTE:** By roll call. All ayes. Motion passed.

### **VIII. COMMITTEE REPORTS**

#### A. Finance

##### 1) Monthly Statements

Finance Department Manager Baker provided the monthly financial statements for August 2021. She informed the Board of the recent hiring of a Full-time Staff Accountant in the Finance Department and that she would arrange for an introduction at the next board meeting.

Commissioner Gentes asked about the credits received from Jeff Ellis Management and Finance Department Manager Baker stated that the pool closed early so the credit was for the management fee and staff wages to cover that period. Superintendent of Recreation Gamroth added that originally the pool was to close on August 22, but that school started earlier on August 17, so the pool was closed on August 15.

**B. Program and Facility Monthly Reports**

**1. Recreation Report/CDC Report/Marketing/Facilities Report**

Recreation staff provided written reports.

**2. Parks Report**

Superintendent of Parks Olivares provided a written report. She stated that electricity was be installed to the new pavilions built last year at the Rolek Center. She added that the contractor was underground boring to the pavilions and using existing electric power from the facility.

**3. Renwood Report**

Golf course staff provided written reports. Executive Director Newport stated that staff was meeting with Camosy construction representatives the following week to discuss the challenges and costs at the driving range area proposed to be covered and heated.

**4. Safety Report**

Staff provided a written report.

**IX. ADJOURNMENT**

**MOTION:** Commissioner Green moved to adjourn the Regular Board Meeting of September 9, 2021.

**SECOND:** By Commissioner Metropulos.

**VOTE:** By Roll Call. All Ayes. Motion passed.

Park Board President Hollingsworth adjourned the Regular Board Meeting of September 9, 2021, at 6:49 p.m.

Respectfully Submitted.

/s/Paul Hollingsworth  
Paul Hollingsworth, Park Board President

/s/Carl Hauser  
Carl Hauser, Board Secretary

October 14, 2021  
Date Approved