

Round Lake Area Park District
Regular Board Meeting
March 12, 2020
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park Board President Paul Hollingsworth called the meeting to order at 6:00 p.m. Commissioners in attendance were Nick Metropulos, and Christine Gentes. Commissioners Timothy Pasternak and Michael Blum were absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, and Finance Department Manager Jennifer Baker.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

MOTION: Commissioner Christine Gentes moved to approve Commissioner Timothy Pasternak's participation in the meeting via telephone at 6:01 p.m.
SECOND: By Commissioner Nick Metropulos.
VOTE: By roll call. All Ayes. Motion passed.

IV. CORRESPONDENCE

- a) News Article New Soccer Field
- b) IDNR Letter Sports Complex Grant Award

V. AUDIENCE COMMENTS

None.

VI. APPROVAL OF THE AGENDA

No change were made to the posted agenda.

MOTION: Commissioner Nick Metropulos moved to approve the agenda for the Regular Board Meeting of March 12, 2020 as presented.
SECOND: By Commissioner Timothy Pasternak.
VOTE: By roll call. All ayes. Motion passed.

VII. DIRECTOR'S REPORTS

A. The Butterfly Effect of Maddox J. LoPriore Foundation Presentation

Executive Director Bob Newport asked Recreation Supervisor Doug Bundy to introduce members of the foundation and its purpose. Doug introduced the LoPriore family and other members of the foundation present at the meeting. Doug stated that Maddox participated in a number of activities including the park district's summer camp program prior to his passing from complications of Type 1 diabetes. He noted that the family created the foundation to raise money and make donations to activities that Maddox participated in and that the foundation wanted to make a \$1,500 donation for summer camp scholarships. The Board sincerely thanked the foundation for their generous donation to the summer camp scholarship program. Executive Director Bob Newport offered for them to use Renwood Golf Course if they wanted for a future golf outing fundraiser. A photo was taken of the family, foundation members and park district Board of Commissioners and staff in attendance at the meeting.

B. IDOT Request

Executive Director Bob Newport presented information provided by the Lake County Department of Transportation requesting the purchase of a narrow strip of property owned by the park district along County Road Route 83 in Round Lake Beach. He stated that the property is needed for the widening of the road to four lanes as displayed in the drawings provided. He added that as noted in the letter the land is not currently being used for recreational purposes and recommended that the board direct him to work with the Lake County Department of Transportation on the sale of the land. The Board asked how much land was requested and Executive Director Bob Newport stated about .27 acres.

MOTION: Commissioner Nick Metropulos moved to authorize Executive Director Bob Newport to work on the terms of the land sale with the Lake County Department of Transportation.

SECOND: By Commissioner Timothy Pasternak.

VOTE: By roll call. All ayes. Motion passed.

C. Avon Township Youth Baseball Lease

Executive Director Bob Newport presented the lease between the Round Lake Area Park District, Grayslake Park District, Avon Township, and Avon Township Youth Baseball (ATYB). He said that all the parties involved have agreed on a two year agreement as the new ATYB board worked out well last year with a one year deal. He stated that the new agreement included a section for safety inspections of the complex to occur twice per year. He said the inspections are to be performed once each by Round Lake Area Park District and Grayslake Park District staff according to Park District Risk Management Agency's standards. He added that the agreement also included a requirement that the ATYB board

to attend a park district board meeting annually to discuss the financial and operational position of ATYB. He added that the district had no other baseball fields and that staff recommended approval of the two-year agreement.

- MOTION: Commissioner Christine Gentes moved to approve the two-year Avon Township Youth Baseball lease agreement.
SECOND: By Commissioner Nick Metropulos.
VOTE: By roll call. All ayes. Motion passed.

D. Bid Summary Pool Liner / Starting Blocks and Staff Recommendation

Executive Director Bob Newport presented the bid summary and noted that only one firm submitted a bid of the three mailed to companies requesting the packet. He said that Natara Corporation's bid for the installation of the pool liner and starting blocks was \$154,542.00. He stated that the amount was within the project's overall budget and that the reference checks were positive. He added that the completion date for the installation was no later than May 1, 2020 if there were no weather delays.

- MOTION: Commissioner Nick Metropulos moved to accept the bid of \$154,542.00 from Natara Corporation for the installation of the pool liner and starting blocks.
SECOND: By Commissioner Timothy Pasternak.
VOTE: By roll call. All ayes. Motion passed.

E. Daycare Budget Discussion

Executive Director Bob Newport reviewed with the Board a document containing three scenarios for operating the Child Development Center (CDC) under the Recreation Fund as had been directed by the Board. He said when staff previously recommended moving the CDC operation to the Recreation Fund as CDC had been subsidized with recreation programs for a long period of time. Commissioner Christine Gentes stated that with the current crises in the United States for affordable, quality childcare she was against removing any service that the full-time staff have provided for the district. Executive Director Bob Newport stated that Governor Pritzker's initiative by 2023 was to have major changes to pre-school in Illinois which could affect the district once the legislature determines how to do that. He added that the full-time pre-school teachers live in the community and have worked for the district on average for 13 years. He recommended to maintain the teacher staffing as it exists but and to make changes as they leave. He said that as enrollment numbers fluctuate some changes to the operation have already been done. Executive Director Bob Newport said that the full-day care operation of the center loses about \$130,000 a year operating as it currently does and with the CDC fund itself being subsidized by other funds. Commissioner Paul Hollingsworth stated that he was also against eliminating any full-time positions as the center has been part of the community a long time and that the center has been transitioning over the past several years to how the community's needs for childcare have changed. Executive Director Bob Newport said that he and Human Resources Manager Jennifer Bye met with full-day pre-school staff and that they understand

where the district is at and what the future may hold with preschool being a focus at the state level.

CDC Manager Joan Ellis reviewed with the Board the three full-day budget options that staff prepared. Option one was to operate with the current staff plan, option two was eliminating all five full-time teachers and use part-time staffing, and option three was reducing full-time staff by one position and replacing with a part-time staff. Executive Director Bob Newport noted that in any of the scenarios the park district cannot raise fees to cover costs and still be affordable. Commissioner Nick Metropulos stated that he does not have the background that the other commissioners do with the center's prior operational history but he said that he would support going with the status quo if it was the best way to go at this time. Executive Director Bob Newport said that staff would follow the board's guidance of using existing staffing and include the center's operations within the Recreation Fund as a separate department instead of a standalone fund.

- MOTION: Commissioner Timothy Pasternak moved to budget the daycare operations based on existing staffing model as a tax supported sub-department of the Recreation Fund.
- SECOND: By Commissioner Nick Metropulos.
- VOTE: By roll call. All ayes. Motion passed.

- F. General Information
a) IAPD Legislative Conference

VIII. NEW BUSINESS

A. Commissioner Comments

Commissioner Timothy Pasternak asked about having department staff attend the monthly meetings as they had in the past. Executive Director Bob Newport said that they do not have any participation in the meetings other than the written reports they submit. He stated that he had discussed the issue with Park Board President Paul Hollingsworth and said that if there was an item they were responsible for presented under the Director's Reports then he would have the staff attend. He also said that as the result of closing some funds and moving others under the Recreation Fund that there are now fewer Department Head positions than in the past.

Commissioner Paul Hollingsworth asked if there was a plan in place for the park district regarding the Coronavirus COVID-19 outbreak. Executive Director Bob Newport said that he had a meeting with staff earlier in the afternoon and stated that the park district would follow the county or state health department guidelines or directives from Governor Pritzker in conducting operations going forward. He added that the Department on Aging had already recommended closing Senior Centers around the state until April 6, 2020 which the district would follow. He also stated that he was working on a notice that would be posted at each of the park district's facilities and on the website regarding the park district's efforts to keep facilities clean. He pointed out that he was bringing a parks

department staff over to facilities to help with the daily cleaning and wiping of surfaces. He did ask the Board if they had any other input regarding staff's decision to notify a weekly soccer rental group at the Sports Center, that typically had between two to four hundred people in attendance Thursday through Saturday, that the district would halt their rental for two weeks. Commissioner Christine Gentes asked if players were mainly younger and Executive Director Bob Newport said many were adult players who brought their families to watch and in discussing the rental stoppage with their contact member that he was in agreement with the decision. The Board had no objection to postponing the rental. He also informed the Board that Park School was closing on March 13 possibly for two weeks to clean but noted that they had no confirmed cases of the coronavirus. He concluded saying that he was working on putting together a list of essential staff in case the park district had to close down.

IX. CONSENT AGENDA

- A. Approval of the Regular Board Meeting Minutes of January 9, 2020.
- B. Approval of Cash Expenditure Transactions for the months of January and February, 2020.

MOTION: Commissioner Nick Metropulos moved to approve the Consent Agenda of March 12, 2020 as presented.

SECOND: By Commissioner Timothy Pasternak.

VOTE: By roll call. All ayes. Motion passed.

X. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Jennifer Baker provided the monthly financial statements for January and February of 2020.

B. Program and Facility Monthly Reports

1) Recreation Report

Superintendent of Recreation Katie Gamroth and the Recreation Department staff provided written reports.

2) Golf Report

Golf Pro Brad Rouse and Golf Course Superintendent Sandy Bemis provided a written report. Executive Director Bob Newport stated that the golf course was opened for play the first weekend in March.

3) Parks Report

Ane Olivares and Lyle Perry provided a written report.

- 4) CDC Report
CDC Manager Joan Ellis provided a written report.
- 5) Risk Management Report
Human Resources Manager Jennifer Bye provided a written report.

XI. ADJOURNMENT

MOTION: Commissioner Nick Metropulos moved to adjourn the Regular Board Meeting of March 12, 2020.

SECOND: By Commissioner Christine Gentes.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Paul Hollingsworth adjourned the Regular Board Meeting of March 12, 2020 at 7:08 p.m.

Respectfully Submitted.

/s/Paul Hollingsworth
Paul Hollingsworth, Park Board President

/s/Carl Hauser
Carl Hauser, Board Secretary

May 14, 2020
Date Approved