

Round Lake Area Park District
Regular Board Meeting
January 10, 2019
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Jennifer Blum called the meeting to order at 6:01 p.m. Commissioners in attendance were Christine Gentes, Paul Hollingsworth, Michael Blum, and Jennifer Blum. Commissioner Timothy Pasternak was absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Finance Department Manager Jennifer Baker, Superintendent of Recreation Katie Gamroth, Golf Pro/Manager Brad Rouse, and Golf Grounds Manager/Superintendent Sandy Bemis.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

MOTION: Commissioner Christine Gentes moved to approve Commissioner Timothy Pasternak's participation in the meeting via telephone.
SECOND: By Commissioner Michael Blum.
VOTE: By roll call. All Ayes. Motion passed

IV. CORRESPONDENCE

None.

V. AUDIENCE COMMENTS

None.

VI. APPROVAL OF THE AGENDA

Executive Director Newport stated that Consent Agenda Item a) should to read "Approval of Special Board Meeting Minutes of December 17, 2018".

MOTION: Commissioner Michael Blum moved to approve the agenda for the Regular Board Meeting of January 10, 2019 as amended.
SECOND: By Commissioner Paul Hollingsworth.
VOTE: By roll call. All ayes. Motion passed.

VII. DIRECTOR'S REPORTS

A. Annual Golf Report

Executive Director Newport presented the Annual Golf Report. He noted that staff met with Commissioner Paul Hollingsworth as part of the Golf Course Committee and then he turned over the report for Golf Pro/Manager Brad Rouse and Golf Grounds Manager/Superintendent Sandy Bemis to answer any questions from the Board. Commissioner Christine Gentes wanted to clarify that there were no fee changes as proposed as the table in the packet for season pass fees showed an increase for the 2019 golf season. Brad Rouse stated there should be no change, as the table was in error showing a fee comparison to another area golf course, and that the fees for the 2019 golf season should be the same as in 2018. Commissioner Michael Blum noted that annual rounds have gone down over the past couple of years and wanted to know if there was any other causes than bad weather. Brad answered that 2017 had the flooding rain and the timing of rain in 2018 mainly affected weekend play and the course lost a lot of play on both Memorial Day and Labor Day weekends due to rain. Brad added that rain also affected leagues during the weekday afternoon and outings. Executive Director Newport added that in 2019 the Fox Lake golf course may try to re-open after being closed in 2018 which could affect play and outings. Commissioner Christine Gentes asked how the volunteer program was working with changes made in 2018. Executive Director Newport stated that it is working as designed with golf benefits earned for hours worked by the volunteers. Sandy Bemis said that the district tried a volunteer clean-up day that was affected by weather in 2018 and that she planned to try again in 2019. Executive Director Newport concluded by saying that the district's golf fee pricing may be nearing the market limit for the area. Commissioner Paul Hollingsworth thanked staff for the annual report compilation.

MOTION: Commissioner Christine Gentes moved to approve the fees as outlined in the Annual Golf Report with no changes from the 2018 prices.
SECOND: By Commissioner Paul Hollingsworth.
VOTE: By roll call. All ayes. Motion passed.

VIII. NEW BUSINESS

A. Commissioner Comments

There were no commissioner comments.

IX. CONSENT AGENDA

- A. Approval of the Special Board Meeting Minutes of December 17, 2018.
- B. Approval of Cash Expenditure Transactions for the month of December, 2018.

MOTION: Commissioner Paul Hollingsworth moved to approve the Consent Agenda of January 10, 2019 as presented.
SECOND: By Commissioner Michael Blum.
VOTE: By roll call. All ayes. Motion passed.

X. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Jennifer Baker provided the monthly financial statements.

B. Program and Facility Reports

1) Recreation Report

Katie Gamroth and the Recreation Department staff provided written reports. Commissioner Michael Blum asked for an update on the cost recovery program and Katie Gamroth said that staff was working on creating the service categories. Katie also noted that the December birthday parties were the highest ever at park district facilities. Commissioner Timothy Pasternak wanted to congratulate staff Katie Garrett who had her article on 'Mindful Communication' published in the Parks and Recreation Business Magazine's Manager's Toolbox section of the November issue.

2) Golf Course Report

Brad Rouse and Sandy Bemis provided a written report.

3) Ranger Report

Chief Keith Kalodimos provided a written report. Executive Director Newport stated that the district by the end of winter will have returned to the State of Illinois the M-16 rifles that the agency acquired in the early 2000's through a federal grant program. He said the process has been long as the weapons have to be accounted for as part of the grant and the district needed to wait until the State of Illinois told the district what to do with them.

4) Parks Report

Jeff Lurquin provided a written report. The Board noted that they like the monthly park spotlight of a park the district owns that is included in the packet.

5) CDC Report

Joan Ellis provided a written report. The Board noted that they like the new condensed format of the monthly CDC report.

6) Risk Management Report

Jennifer Bye provided a written report.

XI. EXECUTIVE SESSION

MOTION: Commissioner Paul Hollingsworth moved to go into Executive Session at 6:32 p.m. in accordance with the Open Meetings Act Chapter 5ILCS Section 120/2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of an employee and Section 120/2(c)(21) for the discussion of Minutes of Meetings lawfully closed to the public, whether for the purposes of approval by the body of the Minutes or semi-annual review of the Minutes.

SECOND: By Commissioner Michael Blum.

VOTE: By roll call. All ayes. Motion passed.

The Executive Session adjourned at 7:05 p.m. and the Regular Board Meeting reconvened.

XII. CONSIDERATION OF RELEASE OF CLOSED SESSION MINUTES BASED ON SEMI-ANNUAL REVIEW

The Board, as part of the semi-annual review process and staff recommendation, determined that there were no closed session meeting minutes to be released for public inspection.

MOTION: Commissioner Michael Blum moved, based on the semi-annual review that no previous executive session meeting minutes were to be released for public inspection.

SECOND: By Commissioner Christine Gentes.

Vote: By roll call. All ayes. Motion passed.

XIII. CONSIDERATION OF DESTRUCTION OF CLOSED SESSION TAPES OLDER THAN 18 MONTHS BASED ON SEMI-ANNUAL REVIEW

The Board as part of the semi-annual review considered the destruction of closed session audio tapes in accordance with Ordinance 2004-01-04.

MOTION: Commissioner Paul Hollingsworth moved, based on the semi-annual review, to authorize the destruction of any closed session meeting tapes older than 18 months in accordance with Ordinance 2004-01-04.

SECOND: By Commissioner Michael Blum.

Vote: By roll call. All ayes. Motion passed.

XIV. ADJOURNMENT

MOTION: Commissioner Michael Blum moved to adjourn the Regular Board Meeting of January 10, 2019.

SECOND: By Commissioner Paul Hollingsworth.

VOTE: By Roll Call. All Ayes. Motion passed.

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Park Board President Jennifer Blum adjourned the Regular Board Meeting of January 10, 2019 at 7:10 p.m.

Respectfully Submitted.

/s/Jennifer Blum
Jennifer Blum, Park Board President

/s/Carl Hauser
Carl Hauser, Board Secretary

February 14, 2019
Date Approved