

Round Lake Area Park District  
Regular Board Meeting  
April 11, 2019  
6:00 p.m.

**PLACE OF MEETING:**

Robert W. Rolek Community Center  
814 Hart Road  
Round Lake, IL 60073

**I. ROLL CALL**

Park District Board President Jennifer Blum called the meeting to order at 6:00 p.m. Commissioners in attendance were Timothy Pasternak, Christine Gentes, Michael Blum, Paul Hollingsworth, and Jennifer Blum. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Parks & Building Services Director Jeff Lurquin, Finance Department Manager Jennifer Baker, Superintendent of Recreation Katie Gamroth, and Building Services Manager Lyle Perry.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING**

None.

**IV. CORRESPONDENCE**

a.) Thank you note

**V. AUDIENCE COMMENTS**

None.

**VI. APPROVAL OF THE AGENDA**

No changes were made to the posted agenda.

**MOTION:** Commissioner Christine Gentes moved to approve the agenda for the Regular Board Meeting of April 11, 2019 as presented.

**SECOND:** By Commissioner Michael Blum.

**VOTE:** By roll call. All ayes. Motion passed.

**VII. DIRECTOR'S REPORTS**

None.

## VIII. NEW BUSINESS

### A. Commissioner Comments

None.

## IX. CONSENT AGENDA

A. Approval of the Regular Board Meeting Minutes of March 14, 2019.

B. Approval of Cash Expenditure Transactions for the month of March, 2019.

Commissioner Christine Gentes asked about the Fraud Charge Correction item for Adidas Online Store and Finance Department Manager Jennifer Baker stated that it was the credit back to the district from the card processor for the fraudulent charge. She added that the purchasing agent's card was compromised and the card was canceled and a new one sent. Executive Director Newport added that is why upon the district's external auditor's recommendation that the number of staff having a purchasing card was reduced.

MOTION: Commissioner Michael Blum moved to approve the Consent Agenda of April 11, 2019 as presented.

SECOND: By Commissioner Timothy Pasternak.

VOTE: By roll call. All ayes. Motion passed.

## X. COMMITTEE REPORTS

### A. Finance

#### 1) Monthly Statements

Finance Department Manager Jennifer Baker provided the monthly financial statements.

### B. Program and Facility Reports

#### 1) Recreation Report

Katie Gamroth and the Recreation Department staff provided written reports.

Commissioner Michael Blum asked what the cause of the drop in senior lunch participation and Katie Gamroth said that the current catered menu program may have run its course and staff is looking at options to increase attendance.

#### 2) Golf Course Report

Brad Rouse and Sandy Bemis provided a written report.

#### 3) Parks Report

Jeff Lurquin provided a written report.

Jeff stated that the contractor had started the repair work this week on the pool gravity drain pipe fitting that was broken.

- 4) CDC Report  
Joan Ellis provided a written report.
- 5) Risk Management Report  
Jennifer Bye provided a written report.
- 6) Ranger Report  
Keith Kalodimos provided a written report.  
Executive Director Newport said that he expects Keith to relocate his office to the Rolek Community Center office within the next couple of weeks. He added that the four M-16 rifles that the district had were returned to the State of Illinois. He said he had the return receipt showing the delivery and that he also informed Keith to keep the email chain that showed the effort the park district went through over the past two years to return the rifles.

## **XI. ADJOURNMENT**

**MOTION:** Commissioner Paul Hollingsworth moved to adjourn the Regular Board Meeting of April 11, 2019.

**SECOND:** By Commissioner Michael Blum.

**VOTE:** By Roll Call. All Ayes. Motion passed.

Park Board President Jennifer Blum adjourned the Regular Board Meeting of April 11, 2019 at 6:13 p.m.

Respectfully Submitted.

/s/Jennifer Blum  
Jennifer Blum, Park Board President

/s/Carl Hauser  
Carl Hauser, Board Secretary

May 9, 2019  
Date Approved