

Round Lake Area Park District
Regular Board Meeting
October 13, 2022
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Timothy Pasternak called the meeting to order at 6:00 p.m. Commissioners in attendance were Paul Hollingsworth, Christine Gentes, Sarah Green, and Nick Metropulos. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Director of Operations and Recreation Katie Gamroth, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Superintendent of Recreation Ben Versnik, Human Resource Manager Jennifer Ruehrdanz, Marketing and Communications Specialist Melissa Hollander, Superintendent of Facilities Matt Netrefa, Golf Pro Manager Brad Rouse, Golf Grounds Manager Sandy Bemis, and Building Services Manager Lyle Perry.

II. PLEDGE OF ALLEGIANCE

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR
ELECTRONIC PARTICIPATION IN THE MEETING**

None.

IV. AUDIENCE COMMENTS

None.

V. APPROVAL OF THE AGENDA

Newport stated that there were no changes to the posted agenda.

MOTION: Metropulos moved to approve the agenda for the Regular Board Meeting of October 13, 2022, as presented.

SECOND: By Green.

VOTE: By roll call. All ayes. Motion passed.

VI. DIRECTOR'S REPORTS

A. Asphalt Bid Results and Recommendation

Newport noted that the bids came in 8-9% higher than what was quoted earlier this year to use for the budgeting process. Olivares commented that this bid included six sites and that staff recommends using Schroeder Asphalt Services Inc. Gentes asked if we had used this company before. Olivares said that we had not, but their references had been called. Newport added that many park districts have used them in the past. Gentes asked how our sites were chosen. Olivares said that these were chosen, as they are crumbling. Metropulos asked who had provided the original quote. Newport answered that Superior had and that the increase was assumed to be due to inflation. Pasternak asked if the pavement would be reclaimed or removed. Olivares answered that it would be removed because this would be a full replacement. Hollingsworth questioned if acquiring asphalt would be an issue. Olivares said no, but acquiring concrete could be an issue.

MOTION: Gentes moved to accept the responsible bid of Schroeder Asphalt Services Inc. in the amount of \$573,400.00.

SECOND: By Metropulos.

VOTE: By roll call. All ayes. Motion passed.

B. Resolution 2022-10-01 A Resolution to Adopt Illinois Municipal Retirement Fund E.R.I. from July 1, 2023, through July 1, 2024

Ruehrdanz presented information on the Illinois Municipal Retirement Fund Early Retirement Incentive. Ruehrdanz explained that the program would allow staff who qualify based on age and service credit the option to purchase up to five years of service credit and retire sooner. Hollingsworth asks if the district would pay upfront. Ruehrdanz explained that if the employee did not exercise the option and remained with the district, the district would continue to pay into IMRF, as we currently do. Hauser said the district would not pay upfront if an employee chose to take the option and, in fact, there is a two-year lag period. Gentes asked what the employee would pay if they chose to participate. Hauser said the employee would pay their portion of what IMRF would have collected from them for up to the five-year limit. Gentes asked if this incentive included insurance for the employee. Hauser responded no. Gentes asked how likely it would be to have all 10 eligible employees take the incentive. Newport said we could not disclose names but, based on previous years this was offered, maybe two or three would consider it. Gentes asked what the window is for an employee to take the incentive. Ruehrdanz commented that there would be a one-year window, beginning July 1, 2023, for an employee to participate in the incentive. Hollingsworth commented that this is a benefit to the district and employees. Gentes added that this could incentivize those who have been at the district for a long time and set in their ways with the opportunity to move on. Hauser commented that the agency is not covering the employee's cost for those eligible. If an employee were to participate in the incentive, the position may not be refilled, or would be filled at a lesser rate to help pay the employer cost of offering the incentive. In the past, it had been favorable for the district. Gentes asked if this would impact the percentage that the district pays into IMRF. Hauser answered that it would not have a significant impact for the repayment period and that rates are currently coming down due to the implementation of Tier II in 2011. Ruehrdanz commented that we are currently at 11.4% of employee wages and the proposed rate for 2023 was 9.2%. Gentes asked if the Tier II employees contribute more to IMRF. Ruehrdanz commented they do not, as their benefits are different than that of Tier I employees. Pasternak asked if the district could do this every year. Ruehrdanz explained that it cannot, and the incentive cannot be reoffered until this group, if any participate, is paid off.

Newport commented that this was last offered 10 to 12 years ago. At that time, there were five eligible employees and two who took it. Metropulos asked when staff would be eligible to retire if the offer is taken. Newport responded that the district would work with staff on a mutually agreed upon date after July 1, 2023.

MOTION: Green moved to adopt Resolution 2022-10-01 A Resolution to Adopt Illinois Municipal Retirement Fund E.R.I. from July 1, 2023. through July 1, 2024.

SECOND: By Hollingsworth.

VOTE: By roll call. All ayes. Motion passed.

C. Naming of Harts Woods Pavilion #1

Olivares presented a draft of signage to use at Harts Woods Pavilion #1. The sign would be white metal etched in black and would be hung in the peak of the pavilion to deter vandalism. Newport commented that there will be a vote next month for the pavilion naming.

VII. NEW BUSINESS

A. Commissioner Comments

Gentes explained a Zumbathon upcoming foundation event to be held on January 14, 2023, from 9:00 am until 11:00 am, to help raise money for Hero Park.

VIII. CONSENT AGENDA

A. Approval of the Regular Board Meeting Minutes of September 8, 2022.

B. Approval of Cash Expenditure Transactions for the Month of September 2022.

MOTION: Gentes moved to approve the Consent Agenda of October 13, 2022, as presented.

SECOND: By Hollingsworth.

VOTE: By roll call. All ayes. Motion passed.

IX. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Baker provided the monthly financial statements for September 2022. Newport commented that Baker had worked with the auditors this week.

B. Program and Facility Monthly Reports

1. Recreation Services Report

Gamroth promoted the upcoming Trick-Or-Treat Trail event. Pasternak commented that it looked like a great turnout for the Family Fishing event. Newport noted that the Huebner Foundation sponsored the event, and that it has grown back up to pre-COVID numbers. Gentes commented that the Neighborhood

is great, but the usage rules take too long to explain, and it is hard to put toys away while the kids are playing.

2. Parks Report

Staff provided a written report.

3. Renwood Report

Bemis provided an update on the covered driving range project. Green asked if there is a completion date. Bemis commented mid-November, but that will be weather dependent. Green asks if there would be a grand opening for it. Rouse says that we would consider something once there is a firm completion date, and right now they are focused on getting the second simulator up in the clubhouse. Rouse noted that the first simulator will be year-round and the second would be up from November until March, to get the indoor seating space back during the season. Pasternak asked how our pumpkin patch did this year. Bemis said not as well as previous years --about 100 to 150 pumpkins. Gentes asked if we did anything to protect the pumpkins. Bemis said no, it was the weather and weeds that effected the harvest. The rototiller delivery was delayed by nine months, and that was a big loss for weeding. Pasternak asked if the bees were ready for winter. Bemis explained they are getting a nice hatch of winter bees.

X. EXECUTIVE SESSION

MOTION: Commissioner Gentes moved to go into Executive Session at 6:50 p.m. in accordance with the Open Meetings Act Chapter 5ILCS Section 120/2 (c)(1) for the appointment, employment, compensation, discipline, performance, or dismissal of an employee.

SECOND: By Commissioner Metropulos.

VOTE: By roll call. All ayes. Motion passed.

The Executive Session adjourned at 8:50 p.m. and the Regular Board Meeting reconvened.

XI. ACTION ON EXECUTIVE SESSION ITEMS AS RELATED TO EMPLOYMENT, DISCIPLINE, OR PERFORMANCE REVIEW OF EMPLOYEE

The Board discussed in executive session a 3% increase in base pay and a \$3,000.00 bonus as part of Newport's annual evaluation.

MOTION: Commissioner Gentes moved to approve a 3% increase in base pay and a \$3,000.00 bonus for Executive Director Newport.

SECOND: By Commissioner Green.

VOTE: By roll call. All ayes. Motion passed.

XII. ADJOURNMENT

MOTION: Commissioner Hollingsworth moved to adjourn the Regular Board Meeting of October 13, 2022.

SECOND: By Commissioner Green.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Pasternak adjourned the Regular Board Meeting of October 13, at 8:51 p.m.

Respectfully Submitted.

/s/ Timothy Pasternak
Timothy Pasternak, Park Board President

/s/ Carl Hauser
Carl Hauser, Park Board Secretary

11/10/2022
Date Approved