

Round Lake Area Park District
Regular Board Meeting
November 11, 2021
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board Vice President Christine Gentes called the meeting to order at 6:00 p.m. Commissioners in attendance were Sarah Green, Timothy Pasternak, and Nick Metropulos. Commissioner Paul Hollingsworth was absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Superintendent of Recreation Katie Gamroth, Finance Department Manager Jennifer Baker and Superintendent of Parks Ane Olivares.

II. PLEDGE OF ALLEGIANCE

III. AUDIENCE COMMENTS

AYSO Regional Commissioner Michael Francisco thanked the district for their continued partnership and for a successful soccer season.

IV. APPROVAL OF THE AGENDA

No changes to the posted agenda.

MOTION: Commissioner Pasternak moved to approve the agenda for the Regular Board Meeting of November 11, 2021, as presented.

SECOND: By Commissioner Metropulos.

VOTE: By roll call. All ayes. Motion passed.

V. DIRECTOR'S REPORTS

A. Draft 2021 Tax Levy Ordinance

Executive Director Newport presented a draft of the 2021 Tax Levy Ordinance in its tentative form to the Board for their review. He stated that the document would be posted as required for 20 days and that the ordinance would be presented for adoption at the December 9, 2021, Regular Board Meeting. He added that once adopted, the ordinance would then be filed with the Lake County Clerk's office.

B. Notification of Sale of General Obligation Limited Tax Refunding Park Bonds, Series 2021

Executive Director Newport presented the notice of sale and reviewed the purpose of the bond ordinance leading to the refunding of the Series 2012B bonds. Business Services Director Hauser stated that the

notification of sale showed what occurred with the sale of the Series 2021 bonds versus the Parameters Ordinance passed in September 2021. He noted that the notice of sale included the abatement of the amount of taxes listed in the Parameters Ordinance that would not be extended due to the payments being lower than the Parameters Ordinance. He also noted that there would be an interest payment on May 15, 2022, but that the park district had the funds and that the payment was lower than the amount included in the 2021-2022 fiscal year budget.

C. Covid-19 “Licensed Day Care Center Worker” Vaccination and Testing Policy and Employee Letter

Executive Director Newport presented the Covid-19 “Licensed Day Care Center Worker” Vaccination and Testing Policy and Employee Letter required to be adopted due to Governor Pritzker’s recent Executive Order. The Order requires that the district adopt the policy and letter for licensed day care including, but not limited to, the district’s School Age Before and After Care program, based on DCFS licensing. He stated that the Park District Risk Management Agency (PDRMA) had provided a template policy for agencies to modify, as needed, and noted that the policy affects only the Child Development Center staff at this time. He added that if the district’s employee count exceeds 100, then the policy would cover all departments and Human Resources would then need to collect the required documentation for all staff.

MOTION: Commissioner Pasternak moved to approve the COVID-19 “Licensed Day Care Center Worker” Vaccination and Testing Policy and Employee Letter as presented.

SECOND: By Commissioner Green.

VOTE: By roll call. All ayes. Motion passed.

D. Skate Park/North Shore Park Update

Superintendent of Parks Ane Olivares stated that the contracted vendor is working on the installation of the new skate park equipment and that project completion was anticipated around the end of November.

Olivares reported that the Sports Center OSLAD grant project was waiting on drier weather before installing the poured-in-place surfacing where specified and a small list of punch list items to complete the park. Executive Director Newport noted that the existing playground at the Sports Center was too low and unable to have a poured-in-place surface. Olivares stated that staff would like to use the ground up rubber mulch instead of the wood chips currently used at the playground. Olivares said that the product was available, that staff could choose a color close to the poured-in-place product, and that the existing rubber border around the playground would be replaced with concrete. Olivares added that the rubber mulch would lower maintenance costs, as it lasts for 10 years, does not break down like wood chips, and meets accessibility requirements. The Board liked the option to be able to use the rubber mulch and have a consistent color match to the park’s surfacing.

E. Renwood Golf Course Driving Range Project Update

Executive Director Newport handed out a preliminary architectural drawing of the heated range bay building. He noted that staff was looking at the larger 5' x 10' range mats instead of the 5' x 5' mats shown. He stated that the goal was to have the covered range area open for use by the start of the 2022 golf season. He added that the project for six stalls was on budget and that the range building color scheme would match that of the existing pro shop.

VI. NEW BUSINESS

A. Commissioner Comments

None.

VII. CONSENT AGENDA

- A. Approval of the Regular Board Meeting Minutes of October 14, 2021.
- B. Approval of Cash Expenditure Transactions for the Month of October 2021.

MOTION: Commissioner Metropulos moved to approve the Consent Agenda as presented.

SECOND: By Commissioner Green.

VOTE: By roll call. All ayes. Motion passed.

VIII. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Baker provided the monthly financial statements for October 2021. Executive Director Newport thanked Baker for the completion of the annual audit that would be presented at the December Regular Board Meeting.

B. Program and Facility Monthly Reports

1. Recreation Report/CDC Report/Marketing/Facilities Report

Recreation staff provided written reports. Commissioner Gentes thanked staff for providing the calendar of upcoming events in the board packet. Superintendent of Recreation Gamroth expressed thanks to Superintendent of Parks Olivares and the parks department staff for being on-site during the Trick-or-Treat Trail event. Gamroth stated that this event was completely staff driven, as there was no reliance on outside vendors or rentals of equipment.

Commissioner Metropulos asked about weather-related closure to skate parks. Executive Director Newport responded that the district does not shovel or clear off snow or ice from these amenities or the disc golf course, as they are all "use at own risk" areas. Commissioner Green asked about areas under construction. Superintendent of Parks Olivares stated that areas under construction are closed and roped off.

Executive Director Newport stated that the annual dance recital would take place at the Round Lake Beach Civic and Cultural Center next June instead of at the high school, as in the past. He said that the school district was not yet scheduling outside groups in their facilities.

2. Parks Report

Superintendent of Parks Olivares provided a written report.

3. Renwood Report

Golf course staff provided written reports.

4. Safety Report

No items to report.

IX. ADJOURNMENT

MOTION: Commissioner Green moved to adjourn the Regular Board Meeting of November 11, 2021.

SECOND: By Commissioner Metropulos.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board Vice President Gentes adjourned the Regular Board Meeting of November 11, 2021, at 6:38 p.m.

Respectfully Submitted.

/s/Paul Hollingsworth
Paul Hollingsworth, Park Board President

/s/Carl Hauser
Carl Hauser, Board Secretary

December 9, 2021
Date Approved