

Round Lake Area Park District  
Regular Board Meeting  
March 9, 2023  
6:00 p.m.

**PLACE OF MEETING:**

Robert W. Rolek Community Center  
814 Hart Road  
Round Lake, IL 60073

**I. ROLL CALL**

Park District Board President Timothy Pasternak called the meeting to order at 6:00 p.m. Commissioners in attendance were Sarah Green, Nick Metropulos, and Christine Gentes. Commissioner Paul Hollingsworth was absent. Staff in attendance included Executive Director Bob Newport, Director of Operations and Recreation Katie Gamroth, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Marketing Manager Melissa Hollander, and Superintendent of Facilities Matt Netrefa.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING**

MOTION: Metropulos moved to approve Hollingsworth's participation in the meeting via telephone.  
SECOND: By Green.  
VOTE: By roll call. All ayes. Motion passed.

**IV. AUDIENCE COMMENTS**

Nathalie Alvarez introduced herself. Nathalie grew up in Round Lake and is still in the area with her family and is learning about the district and the programs offered.

**V. APPROVAL OF THE AGENDA**

MOTION: Gentes moved to approve the agenda for the Regular Board Meeting of March 9, 2023, as presented.  
SECOND: By Metropulos.  
VOTE: By roll call. All ayes. Motion passed.

**VI. DIRECTOR'S REPORTS**

A. Social Media Policy Review

Gamroth commented that the updated social media policy will keep the district in compliance with the Freedom of Speech and Freedom of Information Act. Gamroth explained the district's media pages are an open, public

forum and the district is responsible for archiving all comments and posts. The policy clarifies what items or posts can be hidden from a district social media page. Metropulos questioned why the district would hide a post. Gamroth provided an example of an individual that had been using the district's theater Facebook page to post spam advertisements, which is an inappropriate use of district media. Pasternak questioned how the district is archiving the media information. Gamroth responded that the district is working with ArchiveSocial, a third-party provider who works specifically with government agencies on archiving their media outlets.

MOTION: Green moved to approve updates to the Social Media Policy.

SECOND: By Hollingsworth.

VOTE: By roll call. All ayes. Motion passed.

#### B. Ordinance #2023-03-02 Regular Meetings Ordinance for 2023-2024

Newport presented the Regular Meeting Ordinance for the Fiscal Year of July 2023 through June 2024 and recommended its adoption.

MOTION: Metropulos moved to adopt Ordinance 2023-03-02 Regular Meeting Ordinance for Fiscal Year 2023-2024.

SECOND: By Green.

VOTE: By roll call. All ayes. Motion passed.

#### C. Notice of Bond Sale

Newport presented the Notification of Sale of General Obligation Limited Tax Park Bonds, Series 2023 and noted that the notice of sale to the board was required per the bond parameters ordinance passed in January. He read the notice and identified the buyer of the bonds, the amount issued, interest rate, and the tax levy amount.

#### D. Sports Center Rental Usage Discussion

Newport stated that the Round Lake Area Schools District 116 was looking for office space. Their administrators would need to vacate the Early Education Center in June of this year to renovate. They have approached the district about space at the Sports Center. Newport noted that the school district is not looking for a permanent home in the Sports Center, rather rental space while they find something permanent. Gentes asked what space at the Sports Center the school district was interested in. Newport indicated the mezzanine and multi-use rooms A and B. Newport explained that the preschool children that are currently in the multi-use rooms could be absorbed into the community center preschool, and moving the boxing and karate programs could be done, but not as easily. Gentes asked if the school district had other options in mind. Newport responded that he did not know. Pasternak questioned if work would need to be done in the space ahead of time to make it usable for the school district. Newport responded that it sounded like this would be a mid-length rental, and there would not be much, other than cubicles brought in. Pasternak directed Newport to continue discussion with the school district.

## VII. NEW BUSINESS

### A. Commissioner Comments

Newport noted that the Illinois Association of Park Districts Legislative Conference was upcoming on May 2 and 3, 2023, and that Pasternak, Newport, Gamroth, and Hollander are planning on attending, having a table to promote Hero Park, and to meet with our new representatives. Pasternak encouraged all commissioners to attend. Gentes asked if any staff attended Brad Schneider's recent virtual meeting on capital funding. Newport responded that he had and that this would be a better option for the district next year when we are shovel-ready with a project.

During commissioner comments, Pasternak handed the floor over to Massiel Sanchez. Massiel introduced herself and son Cameron as being Round Lake residents and attending Big Hollow School.

## **VIII. CONSENT AGENDA**

- A. Approval of the Regular Board Meeting Minutes of February 9, 2023.
- B. Approval of Cash Expenditure Transactions for the Month of February 2023.

MOTION: Gentes moved to approve the Consent Agenda of March 9, 2023, as presented.

SECOND: By Green.

VOTE: By roll call. All ayes. Motion passed.

## **IX. COMMITTEE REPORTS**

### **A. Finance**

#### **1) Monthly Statements**

Baker noted that the park district received grant money for the Child Development Center, and that staff were applying for additional funds. Metropulos questioned if the district had received the mower that was purchased. Staff confirmed that it had.

### **B. Program and Facility Monthly Reports**

#### **1. Risk Management/Human Resources**

Pasternak asked about the mess that the open gym participants had made in the CDC kitchen. Newport reported that the participants had gotten into the cereal and snacks and left the area a mess. Gentes questioned if the participants had been banned from the program. Lohr responded the participants had not been banned, but would consider banishment if this behavior continued. Hollingsworth questioned if the nets that were damaged at Renwood were older nets or newer ones. Newport stated they were older nets and that replacements had been purchased. Pasternak thanked Sandy Bemis for showing him how to make syrup. Gentes commented on the new evaporator for the maple syrup program.

#### **2. Renwood Report**

Staff provided a written report.

Newport commented on Renwood's recent busy weekend..

3. Recreation Operations Report

Staff provided a written report.

Gamroth provided a brief overview of the Neighborhood re-opening that took place on March 1, 2023. Gentes questioned what the CDC grant money was being put toward. Baker responded that per the grant guidelines, it was being put toward staff and program supplies. Hollingsworth asked what was different with the new credit card readers at Guest Services. Lohr responded that they have ApplePay and other newer forms of touchless payment options. Lohr also noted that they had to be returned due to their inability to sync with automatic payments.

4. Parks Report

Staff provided a written report.

Gentes commented that she likes the new shamrocks and hearts that have been on the parking lot light poles. Metropulos asked if the graffiti would come off the playground equipment and if a report gets filed with the police. Newport responded that staff would be able to get the graffiti off, and that the police are contacted so they can track where property damage is happening. Gentes commented that she likes the new disc golf lost and found box. Metropulos asked about the Illinois Landscape Show. Olivares reported that staff enjoy the opportunity to go every year for teambuilding and networking.

**XII. ADJOURNMENT**

MOTION: Gentes moved to adjourn the Regular Board Meeting of March 9, 2023.

SECOND: By Green.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Pasternak adjourned the Regular Board Meeting of March 9, 2023, at 6:48 p.m.

Respectfully Submitted.

/s/ Timothy Pasternak  
Timothy Pasternak, Park Board President

/s/ Katie Gamroth  
Katie Gamroth, Assistant Park Board Secretary

5/11/23  
Date Submitted