

Round Lake Area Park District
Virtual Regular Board Meeting
March 11, 2021
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Paul Hollingsworth called the meeting to order at 6:00 p.m. Commissioners in attendance were Timothy Pasternak, Nick Metropulos and Christine Gentes. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Superintendent of Recreation Katie Gamroth, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Superintendent of Golf Course Maintenance Sandy Bemis and Golf Pro/Course Manager Brad Rouse.

II. CORRESPONDENCE

None.

III. AUDIENCE COMMENTS

No comments or questions were submitted electronically.

IV. APPROVAL OF THE AGENDA

No changes were made to the posted agenda.

MOTION: Commissioner Pasternak moved to approve the agenda for the Virtual Regular Board Meeting of March 11, 2021 as presented.

SECOND: By Commissioner Metropulos.

VOTE: By roll call. All ayes. Motion passed.

V. DIRECTOR'S REPORTS

A. 2020-2021 Golf Report and Recommendations

Golf Pro/Course Manager Brad Rouse reviewed with the Board the proposed increase in golf fees for Daily Rates, Frequent Player Cards and Season Passes for the 2021 season and that the single rider per golf cart option will still be allowed in 2021. Brad said that season pass sales were lower in 2020 and that he was expecting 2021 to again have high demand for golf. He added that the driving range had opened for the season and was busy. He added that staff was waiting on cost estimates for covering about one-third of the driving range bays as noted in the board packet. Brad also reviewed use of the

Skytrak golf simulator over winter, the return of the First Tee program on a limited scale this season, golf lesson offerings based on public health guidelines, possibly having special events in the fall if allowed within department of health Covid-19 guidelines and the proposed driving range bay covered area, that would include heaters, as shown in photos included in the packet.

Superintendent of Golf Course Maintenance Sandy Bemis stated that staff would continue course maintenance plans as used in the 2020 season and that a proposal was included to replace two 1999 pull behind tractor rough mowers with a new wide area mower that would do the same work faster and better as the cutting blades are in front of the wheels that had an estimated cost of \$68,000 - \$74,000. Executive Director Newport stated that the bid results for the mower would be brought back to the Board soon if approved. Sandy also stated that additional improvements would include the replacement of the 22-year-old cooling equipment in the clubhouse.

MOTION: Commissioner Metropulos moved to approve the 2021 golf fee structure and proposed capital expenditures.

SECOND: By Commissioner Pasternak.

VOTE: By roll call. All ayes. Motion passed.

B. Huebner Letter and Presentation

Executive Director Newport presented a letter dated in January 2021 from The Chicago Trust Company, N.A. regarding the inclusion of a check for the amount of \$65,522.14 representing the second 2020 Huebner Fishery Management Trust distribution. He stated that the letter and check were sent in lieu of an in-person presentation due to circumstances of Covid-19 and that hopefully the next check would be presented in-person.

C. July 4th Discussion and Update

Executive Director Newport stated that due to the upcoming local election that Village of Round Lake Beach officials did not want to commit to a July 4th fireworks event as they provide police security and that the park area where the fireworks are held would be under construction that staff was recommending to possibly have a firework display in October. Commissioner Gentes asked about the availability of the fireworks vendor and Bob said that Mad Bomber would be available but there was uncertainty of product supply as the source of fireworks was based in China. Commissioner Pasternak said he was fine with pushing the event back when it could be handled better. Commissioner Gentes asked about fire department approval at alternate locations and Bob stated that smaller shells could be used and that a date in December by the Rolek Center could be a fallback if the event could not be done in October. He added that he would have the information available in the upcoming brochure of an October event. Commissioner Hollingsworth thanked staff for thinking of options to have a firework show in 2021.

D. OSLAD/Sports Center Park Update

Executive Director Newport showed an updated drawing of the project he received that day and pointed out that a looped trail and a rain garden were added. He noted that the fitness station and bocce ball courts were moved, and that the existing shade structures would be relocated. Commissioner Gentes asked about bathrooms and Bob said there were none presented in the OSLAD proposal. Commissioner

Metropulos asked about accessibility and Bob stated that the trail was accessible. Commissioner Gentes asked about the soil being able to handle the trail and not have the heaving issues as the path by the lake has had and Superintendent of Parks Ane Olivares said that tree roots would not be a problem in this area. Ane then showed where the relocation of the shade structures would go. Commissioner Metropulos asked about additional fitness stations being added in the future and Ane stated that would be possible inside the looped trail area if desired. The Board liked the splash pad area and felt it would be a popular feature of the park. Executive Director Newport added that the park district had received \$200,000 of the \$400,000 grant funds.

VI. NEW BUSINESS

A. Commissioner Comments

None.

VII. CONSENT AGENDA

- A. Approval of the Virtual Regular Board Meeting Minutes of January 14, 2021.
- B. Approval of Cash Expenditure Transactions for the Month of January 2021.
- C. Approval of Cash Expenditure Transactions for the Month of February 2021.

MOTION: Commissioner Metropulos moved to approve the Consent Agenda of March 11, 2021 as presented.

SECOND: By Commissioner Pasternak.

VOTE: By roll call. All ayes. Motion passed.

VIII. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Baker provided the monthly financial statements for January and February 2021. Commissioner Gentes asked if the park district was applying for any additional grants for childcare and Superintendent of Recreation Katie Gamroth answered yes.

B. Program and Facility Monthly Reports

1. Recreation Report/CDC Report/Marketing/Facilities Report

Recreation staff provided written reports. Commissioner Gentes asked if there was any indication as to when the senior center may re-open and how programs could be offered. Executive Director Newport said he was not sure when the center could re-open as there has been no guidance provided. Superintendent of Recreation Katie Gamroth said the upcoming brochure would have some senior program offerings, but that registration would be required as no drop-ins would be allowed and that no guidelines had been issued as to whether any health screening questions would be required. Katie added that per Jeff Ellis Management a screening questionnaire would

be required at the pool in 2021. Executive Director Newport added that the park district's insurance carrier had expressed concern about temperature taking so that would not be part of the screening process. Katie added that the pool season would consist of three sessions per day with a cleaning period between each session and that pre-registration to swim in a session was required. Katie then noted that summer camp groups could be larger this season and instead of offering specialty camps that campers could be signed up for optional after camp hours supplemental specialty programming. Katie then covered that instead of the annual egg hunt events the park district would offer a special event within current health department spacing guidelines where an area in the park could be rented to collect eggs within that area. Katie added that there was an additional program for a traveling bunny to show up at registrant's house with plastic eggs provided by the park district.

2. Parks Report

Superintendent of Parks Ane Olivares provided a written report. Ane reviewed a photo in the report that showed the water elements that would be included in the OSLAD/Sport Center Park project and photos of the additional office being added at the maintenance shop. Commissioner Pasternak asked if the work was being done by staff and Ane answered yes. Executive Director Newport stated that as part of the goal of splitting the facility and parks departments was having the Superintendent of Parks office located at the park's maintenance shop.

IX. ADJOURNMENT

MOTION: Commissioner Pasternak moved to adjourn the Virtual Regular Board Meeting of March 11, 2021.

SECOND: By Commissioner Metropulos.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Hollingsworth adjourned the Virtual Regular Board Meeting of March 11, 2021 at 7:03 p.m.

Respectfully Submitted.

/s/Paul Hollingsworth
Paul Hollingsworth, Park Board President

/s/Carl Hauser
Carl Hauser, Board Secretary

April 8, 2021
Date Approved