

Round Lake Area Park District  
Regular Board Meeting  
June 9, 2022  
6:00 p.m.

**PLACE OF MEETING:**

Robert W. Rolek Community Center  
814 Hart Road  
Round Lake, IL 60073

**I. ROLL CALL**

Park District Treasurer Sarah Green called the meeting to order at 6:00 p.m. Commissioners in attendance were Paul Hollingsworth and Christine Gentes. Commissioners Nick Metropulos and Timothy Pasternak were absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Director of Operations and Recreation Katie Gamroth, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Human Resource Manager Jennifer Ruehrdanz, Superintendent of Facilities Matt Netrefa, Child Development Center Manager Joan Ellis, Marketing and Communications Specialist Melissa Hollander, Golf Pro/Manager Brad Rouse, Golf Grounds Manager Sandy Bemis, Building Services Manager Lyle Perry, and Parks Manager James Braun.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING**

**MOTION:** Commissioner Gentes moved to approve Commissioner Timothy Pasternak's participation in the meeting via telephone.  
**SECOND:** By Commissioner Hollingsworth.  
**VOTE:** By roll call. All Ayes. Motion passed.

**IV. AUDIENCE COMMENTS**

None.

**V. APPROVAL OF THE AGENDA**

Executive Director Newport stated that there were no changes to the posted agenda.

**MOTION:** Commissioner Gentes moved to approve the agenda for the Regular Board Meeting of June 9, 2022, as presented.  
**SECOND:** By Commissioner Hollingsworth.  
**VOTE:** By roll call. All ayes. Motion passed.

## **VI. DIRECTOR'S REPORTS**

### **A. First Reading of 2022-2023 Operating Budget**

Finance Department Manager Baker stated that this was the first reading of the budget and noted that the driving range heated covered area project was included, as the project had been delayed from the current fiscal year time frame. Commissioner Gentes asked about the neighborhood area in the community center and whether it would be open in the fall. Director of Operations and Recreation Gamroth said that pieces of the two-story play structure and tree were projected to be delivered in August and that the area could open but the indoor area was not busy in summer. Baker noted that the pieces were ordered, and payment was complete. Baker informed the board that the proposed budget reflected the higher costs for utilities and commodity prices that were being experienced in current market conditions and were projected to go higher as part of the budgets. Gentes asked about the plasma cutter and Parks Manager Braun stated that it was used to cut metals. Commissioner Pasternak asked why the Land Acquisition and Emerald Bay Funds show a deficit and Baker responded that these funds do not have a current revenue source but are available to spend for relevant projects. Gentes asked if the district was still receiving funding from the Huebner Trust. Gamroth responded yes and that \$7,000.00 would be contributed along with the other villages and the Alpine Country Club for lake projects. Commissioner Green asked about the timeline for the driving range covered bay project and Newport responded that the bids went out and they were just waiting on the bid submittal deadline to end. He said the bids could then be opened and reviewed before being brought to the board for approval, most likely in July. Green asked about the water park at the Sports Center. Olivares stated that the water park was busy but was currently closed so that an additive could be added to the surfacing to improve grip. The Board stated that they would like to have a second reading of the budgets in July. Newport responded that it would be included on the agenda.

### **B. Draft – Budget and Appropriation Ordinance 2022-2023**

Newport stated that the draft of the ordinance needed to be posted for a minimum of 30 days before final action could be taken. He added that the document would be posted after the meeting. The board had no questions.

### **C. Resolution 2022-06-01 Transfer of Funds**

The board had no questions.

**MOTION:** Commissioner Hollingsworth moved to approve Resolution 2022-06-01 Authorizing the Transfer of Funds.

**SECOND:** By Commissioner Gentes.

**VOTE:** By roll call. All ayes. Motion passed.

## **VII. NEW BUSINESS**

### **A. Commissioner Comments**

Commissioner Pasternak wanted to welcome everyone at the meeting including any audience members present.

## VIII. CONSENT AGENDA

- A. Approval of the Regular Board Meeting Minutes of May 12, 2022.
- B. Approval of Cash Expenditure Transactions for the Month of May 2022.

MOTION: Commissioner Hollingsworth moved to approve the Consent Agenda of June 9, 2022, contingent on staff correction of typographical errors found by Commissioner Pasternak on the minutes.

SECOND: By Commissioner Gentes.

VOTE: By roll call. All ayes. Motion passed.

## IX. COMMITTEE REPORTS

### A. Finance

#### 1) Monthly Statements

Baker provided the monthly financial statements for May 2022. Gentes asked if the Funds for Recreation account had increased. Baker stated that it had increased through donations over the fiscal year. Pasternak asked about the range of returns on the stated investments. Baker noted that the lower returns on some of the certificates of deposit were purchased back toward the beginning of the fiscal year when interest rates were low compared to the recent purchase at 2.15% in May.

### B. Program and Facility Monthly Reports

#### 1. Recreation Services Report

##### a. General

Gamroth stated that since the swimming pool was opened, there were two sessions where the pool had to be closed due to weather. She said that 249 individual passes had been sold. She added that summer camp started June 1, and that the robotics class had met for the first time. Pasternak asked how the class was facilitated. Gamroth responded that it was a contracted program.

Gamroth noted that a meeting was scheduled with Unlimited Play regarding fundraising for the inclusive playground. Commissioners Gentes and Hollingsworth volunteered to be a part of the committee.

Gentes asked about the groups using the ropes course. Gamroth stated that there were many groups interested in using the challenge course this year, and that they had found the district's course on their own.

Pasternak asked how the transition to SRACLC was going. Gamroth replied that it was going well, and that summer camp programs were starting the following week. She added that the Today Club numbers were steady for Monday, Wednesday, and Friday programs and that the Tuesday, Thursday program was at four participants, but was going to increase to 11 based on enrollment figures. She stated that some of the additional participants were coming from Round Lake from the Mundelein location.

Hollingsworth said that he noticed a group from the Oakhill residences were at the community center. Gamroth responded that they were, as they had transportation available from their facility and that in the past, they have tried to keep programming at their own location.

b. Child Development Center  
Staff provided a written report.

c. Guest Services  
Staff provided a written report.

d. Marketing  
Staff provided a written report.

e. Facilities  
Staff provided a written report.

## 2. Parks Report

### a. Projects Update

The board liked the playground piece to be installed at Ellis Park that was pictured in the packet. Superintendent of Parks Olivares stated that the park playground covers a large area, and that installation was delayed until this year.

Olivares said that the district's playgrounds have been hit hard this year by graffiti. Pasternak asked if there are cameras at the areas recently hit. Olivares responded no, and that staff notifies the local police. She added that the Huebner garage had to be repainted and noted that the graffiti remover in use this year works well on playground pieces. Pasternak asked if there was a camera at the Huebner location. Newport stated no, as there was no internet at the location. Hollingsworth stated that the district knew that the area was high risk when the garage was rebuilt. Olivares replied that the graffiti was on the side of the garage where there was a fence and that the adjacent neighbor did not see it.

## 3. Renwood Report

Golf course staff provided written reports.

The board asked if there were any flooding issues on the course with the amount of rain recently. Golf Grounds Manager Bemis responded that there was none. Gentes asked about what Halo Solar was doing. Bemis stated that she was working with the company and discussing possible location of solar panels on the clubhouse and maintenance building. She added that even the new driving range covered area was designed for the installation of solar panels. Gentes asked about the second golf simulator. Golf Pro/Manager Rouse responded that the device had been received but would not be used until the fall, as it would be installed in the bar area. He stated that there were upcoming golf outings that would use that area.

4. Safety

Staff provided a written report. Gentes asked about the child who left a dance program with another family. Human Resource Manager Ruehrdanz responded that instead of waiting for her parents to pick her up she left with a friend's family, and that staff followed procedures and notified the police when they noticed she was missing. Pasternak asked if we have guidelines, so families do not do this. Gamroth stated yes, as instructors walk younger children out from the studio, but this child was older and could walk out on their own.

**X. ADJOURNMENT**

MOTION: Commissioner Hollingsworth moved to adjourn the Regular Board Meeting of June 9, 2022.

SECOND: By Commissioner Gentes.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board Treasurer Green adjourned the Regular Board Meeting of June 9, 2022, at 6:40 p.m.

Respectfully Submitted.

/s/Tim Pasternak  
Tim Pasternak, Park Board President

/s/Carl Hauser  
Carl Hauser, Park Board Secretary

July 14, 2022  
Date Approved