

Round Lake Area Park District  
Regular Board Meeting  
January 12, 2023  
6:00 p.m.

**PLACE OF MEETING:**

Robert W. Rolek Community Center  
814 Hart Road  
Round Lake, IL 60073

**I. ROLL CALL**

Park District Board Vice President Nick Metropulos called the meeting to order at 6:00 p.m. Commissioners in attendance were Christine Gentes and Sarah Green. Commissioners Timothy Pasternak and Paul Hollingsworth were absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Superintendent of Recreation Ben Versnik and Building Services Manager Lyle Perry.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING**

MOTION: Gentes moved to approve Hollingsworth's participation in the meeting via telephone.  
SECOND: By Green.  
VOTE: By roll call. All Ayes. Motion passed.

**IV. AUDIENCE COMMENTS**

None.

**V. APPROVAL OF THE AGENDA**

Newport stated that there were no changes to the posted agenda.

MOTION: Gentes moved to approve the agenda for the Regular Board Meeting of January 12, 2023, as presented.  
SECOND: By Green.  
VOTE: By roll call. All ayes. Motion passed.

**VI. DIRECTOR'S REPORTS**

A. Ordinance # 2023-01-01

An Ordinance providing for the issue of not to exceed \$475,000 General Obligation Limited Tax Park Bonds, Series 2023, for the payment of land for parks, for the building, maintaining, improving and

protecting of the same, for the existing land and facilities of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Newport recited the purpose of the bond issuance and ask the board if there were any questions. The board asked about the par amount and current interest rates. Hauser explained that this was a parameters ordinance that defined the limit on the amount to be issued and levied for based on the interest rate when the bonds are issued. He said the current higher interest rate environment would provide the district less funding, as opposed to when rates were one percent. He added that the limit of \$475,000 covered issuance costs, principal amount, and interest costs. Additionally, once the bond was issued, the board would adopt another ordinance with the actual amount, interest rate, and to whom the bond was sold.

MOTION: Hollingsworth moved to adopt Ordinance # 2023-01-01.  
SECOND: By Gentes.  
VOTE: By roll call. All ayes. Motion passed.

## VII. NEW BUSINESS

### A. Commissioner Comments

Metropulos wished all in attendance a happy new year. He also wanted to thank Baker for her hard work on the annual financial audit. Gentes asked if she could get a hard copy of the audit.

## VIII. CONSENT AGENDA

- A. Approval of the Regular Board Meeting Minutes of December 8, 2022.
- B. Approval of Cash Expenditure Transactions for the Month of December 2022.

MOTION: Green moved to approve the Consent Agenda of January 12, 2023, as presented.  
SECOND: By Hollingsworth.  
VOTE: By roll call. All ayes. Motion passed.

## IX. COMMITTEE REPORTS

### A. Finance

#### 1) Monthly Statements

Baker provided the monthly financial statements for December 2022. Baker stated that the conversion to the new accounting software was complete. Baker reviewed the new check disbursement report and the financial statements. Baker said that the new financial statements included a column for available budget and percentage remaining in place of the monthly budget figure. The board liked the layout of the new statements and the larger print. Baker added that the district received another payout of \$34,375.00 from the Illinois Network of Child Care Resource and Referral Agency (INCCRA) grant.

## B. Program and Facility Monthly Reports

### 1. Renwood Report

Staff provided a written report. Newport stated that the heated driving range bays were now open for use and both golf simulators were available for reservations and that bookings were going well. Newport added that the annual golf report would be presented at the February board meeting.

### 2. Recreation Operations Report

Staff provided a written report. The board reviewed with staff the popularity of the holiday events, the life-sized Candyland layout for the school age program, pop-up programs, and attendance for the Children's Neighborhood Museum sneak peak times.

Metropulos noted the name change for the Today Club to Active Adult Round Lake and the hours the program ran. Newport stated that the name was to change when the district switched to SRACLC to align with their programming and that the operational hours remained the same. Newport added that people were happy with the program.

Newport wanted to note that Perry had received a scholarship worth \$500 to attend a parks and facility staff conference for four days. Olivares noted that this was an annual conference and other parks staff would attend.

### 3. Parks Report

Staff provided a written report. Newport and the board wanted to pass along their thanks and appreciation to Olivares and the entire parks department staff for their assistance and participation in special event programs.

## X. ADJOURNMENT

MOTION: Gentes moved to adjourn the Regular Board Meeting of January 12, 2023.

SECOND: By Green.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board Vice President Metropulos adjourned the Regular Board Meeting of January 12, 2023, at 6:42 p.m.

Respectfully Submitted.

/s/Timothy Pasternak  
Timothy Pasternak, Park Board President

/s/Carl Hauser  
Carl Hauser, Park Board Secretary

2/9/2023  
Date Approved