

**Round Lake Area**  
*Park District*  

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*Close to Home, Close to Fun!*

**Preschool Information**  
**COVID-19**

Register online at [rlapd.org](http://rlapd.org)

# Welcome to the Round Lake Area Park District Preschool Program

Please visit the RLAPD website Preschool Information page to find important preschool information including:

- Online Registration
- Operations Information
  - Licensing

# Covid-19 Update

The Round Lake Area Park District's number one priority is, and has always been, upholding our commitment to maintaining safe, healthy environments for your child. We understand and share the continued concern about Covid-19 and its effects on our family and our community.

We want to provide you the information you need to make the best decisions for yourself and loved ones. We are grateful for your continued trust and confidence in the Round Lake Area Park District. We will get through this by working together and remaining focused on doing the right things.

## Numbers to Know

Park District Main Office.....847-546-8558  
[registration@rlapd.org](mailto:registration@rlapd.org)

Joan Ellis, Child Development Center Manager..ext. 5085  
[joan\\_ellis@rlapd.org](mailto:joan_ellis@rlapd.org)

Katie Gamroth, Supt. Of Recreation.....ext. 5080  
[katie\\_gamroth@rlapd.org](mailto:katie_gamroth@rlapd.org)

# Preschool Operations

We are following the guidance and directives from the Illinois Department of Public Health (IDPH), Centers of Disease Control (CDC), and Department of Children and Family Services (DCFS). We have been working hard to implement additional policies and procedures to help keep our classrooms as clean and germ-free as possible.

## Here's how we're keeping everyone **SAFE!**

### Drop-off and Pick-up Procedures

Our new procedure for drop-off and pick-up are designed to ensure everyone at our center stays healthy and safe. Children will need to be dropped off and picked up at the entrance at the bottom of the Preschool ramp, please do not come in through the main entrance and walk down the stairs. One family at a time will be permitted inside the Preschool foyer where staff will conduct a quick health screening of the person dropping off and the child to ensure neither are displaying flu like symptoms. Families will be given a health screening app. to use on their phones to complete a health assessment of the individual dropping off and the child everyday. Staff will verify that this survey has been completed before the child enters the building. Individuals dropping off will have their

temperature taken as well as the child's at the time of drop off. If either have a fever above 100.4 the child will not be accepted into program. Staff will monitor and record this information. Please be mindful of keeping a six-foot social distance from others during drop-off and pick-up.

Staff will escort the child to their classroom.

Only the child will be allowed in the center at this time

## **Face Coverings**

In accordance with guidelines set forth by the CDC, DCFS, and IDPH all staff and children must wear face coverings when they are not able to physically distance. Face coverings must be worn by everyone when entering or leaving our center. Children will not be required to wear face coverings at nap, meal time or when they are able to physically distance. For our younger children (under 2) and children with respiratory ailments to the extent that it is practical.

## **Your Child's Class**

The Round Lake Area Park District staff will practice physical distancing in the classroom throughout the day. Your child will remain in the same classroom with the same teachers and classmates. For added safety, different classes will not interact with one another, and special events and visitors will be postponed until further notice. Toys and arts-n-crafts will be divided and used only by your child throughout the day. Six-foot markings will be posted around the center to assist the children with physical distancing.

## **Cleaning and Disinfecting**

Germs are everywhere, and hand washing continues to be an effective way to help an individual prevent the spread of germs. Staff will teach and encourage regular handwashing with all children for a minimum of 20 seconds.

Germs spread in many ways and while we will encourage regular hand washing our teachers will also implement an even more rigorous cleaning routine, and all high-touch surfaces and objects will be sanitized regularly throughout the day. These include, but not limited to, all learning materials, toys, tables, chairs, light switches and door handles. Bathrooms will be sanitized as well after each use.

## **Food Prep Procedures**

Family-style serving has been eliminated, and teachers will serve children individually. Teachers will continue to wear gloves while helping children with snack and lunch time.

## **What should I send to Preschool?**

Each child should come with the following supplies with their name on them:

- Face covering
- A small blanket for rest time (no stuffed animals)
- Diapers and wipes if needed

## **WHAT SHOULD I DO IF MY CHILD IS SICK OR A FAMILY MEMBER HAS BEEN DIAGNOSED WITH COVID-19?**

If anyone in your family or someone you or your child has been in close contact with is diagnosed with COVID-19, immediately alert the Director-Joan Ellis at 847-886-5085 the direct line and stay home. We will be working closely with the Health Department and DCFS and following their directions. All families will be notified of any cases of COVID-19 and we will be respecting the confidentiality of all family members when the notification is released.



Questions, comments, concerns? Contact Joan Ellis  
[joan\\_ellis@rlapd.org](mailto:joan_ellis@rlapd.org)