

Round Lake Area Park District
Regular Board Meeting
March 9, 2017
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park Board President Christine Gentes called the meeting to order at 6:00 p.m. Commissioners in attendance were Paul Hollingsworth, Jennifer Blum, Timothy Pasternak and Christine Gentes. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Recreation Services Director Ross Bertone, Parks and Building Services Director Jeff Lurquin, Finance Department Manager Karen Jackson, Chief of Ranger Police Keith Kalodimos, Child Development Center Manager Joan Ellis, Recreation Facilities Manager Scott McClaskey, Special Recreation Services Manager Jessica Findley, Marketing Manager Jill Ganan, Golf Pro/Manager Brad Rouse, Golf Grounds Manager Sandy Bemis, Parks Manager Ane Olivares and Building Services Manager Lyle Perry.

II. PLEDGE OF ALLEGIANCE

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR
ELECTRONIC PARTICIPATION IN THE MEETING**

None.

IV. CORRESPONDENCE

None.

V. AUDIENCE COMMENTS

None.

VI. APPROVAL OF THE AGENDA

Executive Director Newport added under New Business an item for state conference.

MOTION: Commissioner Pasternak moved to approve the agenda for the Regular Board Meeting of March 9, 2017 as amended.
SECOND: By Commissioner Hollingsworth.
VOTE: By roll call. All ayes. Motion passed.

VII. DIRECTOR'S REPORTS

A. Draft Regular Meetings Ordinance 2017-04-xx

Executive Director Newport presented a draft of the 2017-2018 Regular Board Meeting schedule and asked the commissioners to review it for any possible date conflicts or other changes before the ordinance is presented for adoption at the April 13, 2017 Regular Board Meeting.

B. Hook Lake Trail Extension and Improvements

Executive Director Newport reviewed the two plan options for completing a trail around Hook Lake in Round Lake Beach as a project identified in the 2016 Master Plan document. He stated that RHM Engineering provided a study and cost estimate of approximately \$400,000 to complete the loop around the lake and repair other parts of the existing path. He said that the district would not currently be able to do the project but could now look for a partnership with the village and pursue grant funding for this project. Commissioner Pasternak asked if the project was possibly over-engineered and Executive Director Newport said no as the path is close to the water and additional permitting and work would be required. Commissioner Gentes asked about the willow root problem causing upheave on the existing asphalt trail. Parks and Building Services Director Jeff Lurquin stated that parts of the path have been fixed in the past and that the Sandbar Willow is a very invasive species with tough roots. Jeff added that the parks staff is currently removing the plant as an ongoing maintenance issue. Commissioner Pasternak noted that he preferred Option 1.

C. Natural Area Management Committee

Executive Director Newport stated that as part of the Master Plan a Natural Area Management Committee would be formed and prior discussions were to have Commissioner Pasternak as the board representative but that no formal appointment had been made. He asked if the board would like to formally appoint Commissioner Pasternak to the committee. The board agreed to appoint Commissioner Pasternak as the representative on the Natural Area Management Committee.

MOTION: Commissioner Blum moved to appoint Commissioner Pasternak as the board representative on the Natural Area Management Committee.

SECOND: By Commissioner Hollingsworth.

VOTE: By roll call. All ayes. Motion passed.

D. General Information

1. Marketing and Customer Service Committees
2. IAPD Legislative Conference

Executive Director Newport informed the board that he would not be attending as he had just met with local representatives at a legislative breakfast. He stated that he would make arrangements if any members of the board let him know they wanted to attend.

3. IAPD Boot Camp

VIII. NEW BUSINESS

Commissioner Pasternak presented a personal check in the amount of \$103.32 to staff as a donation to the Friends of the Round Lake Area Parks Foundation. He stated that he did not use all of the per diem he was provided by policy to attend the 2017 IAPD/IPRA state conference in January 2017.

IX. CONSENT AGENDA

- A. Approval of Regular Board Meeting Minutes of February 9, 2017.
- B. Approval of Cash Expenditure Transactions for the month of February, 2017.

MOTION: Commissioner Blum moved to approve the Consent Agenda of March 9, 2017 as presented.

SECOND: By Commissioner Pasternak.

VOTE: By roll call. All ayes. Motion passed.

X. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Karen Jackson provided the monthly financial statements and a written report.

B. Program and Facility Reports

1) Recreation Report

Ross Bertone and the recreation staff provided written reports. Ross mentioned that the Indoor Resale event and a job fair would be held at the Sports Center on Saturday, March 11, 2017. Commissioner Hollingsworth asked if there was any feedback about moving the Frosty Footrace to the golf course. Ross stated that the serious runners did not like it as it was not a timed event but casual runners and walkers liked the event and had fun. Executive Director Newport noted that the race distance kept changing and the park district brochures had three different distances and the race this year had a lower turnout compared to prior years. Ross added that comments he heard from participants were that they were unaware that Renwood Golf Course was part of the park district. Recreation Facilities Manager Scott McClaskey said that the race could be three mile on the trails at Renwood if both sides of the course were used.

Commissioner Gentes asked about offering a self-defense class for women and Ross stated that they were looking into that and whether the KiMudo instructor would be able to teach the class.

2) Golf Course Report

Brad Rouse provided a written report.

3). Golf Course Maintenance Report

Sandy Bemis provided a written report.

4). Ranger Report

Chief Keith Kalodimos provided a written report. Chief Kaladimos added that recent graffiti damage at Renwood was minimal and not gang related.

5). Parks Report

Jeff Lurquin provided a written report. Jeff stated that the pool filters were being installed and should be completed Friday. He said that the sand would be added the week of March 13, 2017 and that a heavy duty vehicle was needed to haul away the old filters. Commissioner Gentes asked about the Eagle Scout projects and Parks Manager Ane Olivares stated that one was to be a Lending Library station and the other was a park bench at the disc golf course. Ane added that staff would only be there to provide guidance.

6). CDC Report

Joan Ellis provided a written report. Joan said that the district had a surprise visit from DCFS at Site II and that it had been a long time since that happened as DCFS did not have staffing power to do them. She added that the licensing monitor came and did the surprise visit. Commissioner Pasternak asked if the district had a procedure to follow when a visit occurs. Joan stated that staff would inform her of the visit and she would go to the site if needed and that a report is issued at the end of the visit. Joan said staff would then complete any follow-up to be in compliance and that in this visit there were no issues.

7). Marketing Report

Jill Ganon provided a written report.

8). Risk Management Report

Jennifer Bye provided a written report.

XI. ADJOURNMENT

MOTION: Commissioner Hollingsworth moved to adjourn the Regular Board Meeting of March 9, 2017.

SECOND: By Commissioner Blum.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Gentes adjourned the Regular Board Meeting of March 9, 2017 at 6:39 p.m.

Respectfully Submitted.

\s\Carl Hauser
Carl Hauser, Park Board Secretary

April 13, 2017
Date Approved