

Round Lake Area Park District
Regular Board Meeting
July 12, 2018
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park Board Vice President Paul Hollingsworth called the meeting to order at 6:00 p.m. Commissioners in attendance were Paul Hollingsworth, Christine Gentes and Timothy Pasternak. Commissioners Jennifer Blum and Michael Blum were absent. Staff in attendance included Executive Director Bob Newport, Parks and Building Services Director Jeff Lurquin, Finance Department Manager Karen Jackson, Superintendent of Recreation Katie Gamroth, Child Development Center Manager Joan Ellis, Chief of Ranger Police Keith Kalodimos, Parks Manager Ane Olivares, and Building Services Manager Lyle Perry.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

None.

IV. CORRESPONDENCE

Executive Director Newport included in the packet a drawing that was sent to the Park District from a resident in the Hillcrest Nursing Center. Commissioners were appreciative of the drawing and thanked the artist for sending it.

V. AUDIENCE COMMENTS

None.

VI. APPROVAL OF THE AGENDA

Executive Director Newport requested the removal of sections XI, XII and XII and will bring those items back to the Board at the January 2019 meeting.

MOTION: Commissioner Timothy Pasternak moved to approve the agenda for the Regular Board Meeting of July 12, 2018 as amended.

SECOND: By Commissioner Christine Gentes

VOTE: By roll call. All ayes. Motion passed.

VII. DIRECTOR'S REPORTS

None.

VIII. NEW BUSINESS

A. Commissioner Comments

Executive Director Newport provided follow up information in regards to the launching of candle lanterns at an upcoming event. Newport provides information from the State Fire Marshall that this is against the law in the State of Illinois due to hazards they cause.

IX. CONSENT AGENDA

A. Approval of the Regular Board Meeting Minutes of June 14, 2018.

B. Approval of Cash Expenditure Transactions for the month of June, 2018.

MOTION: Commissioner Christine Gentes moved to approve the Consent Agenda of July 12, 2018.

SECOND: By Commissioner Timothy Pasternak

VOTE: By roll call. All ayes. Motion passed.

X. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Karen Jackson provided the monthly financial statements. Commissioner Christine Gentes comments on the salary discrepancy from June actuals to budgeted in the Aquatic Center budget. Karen Jackson notes the reason for this is due to the contracting out of the facility to Jeff Ellis Management. Those expenses are now located under the contractual expenses.

B. Program and Facility Reports

1) Recreation Report

Katie Gamroth and the Recreation Department staff provided written reports. Commissioner Christine Gentes questions what CNADM stands for. Executive Director Newport explains the Chicago National Association of Dance Masters is a professional association that shows patrons that the district teaching staff are held to a high standard, much like NAYC in CDC.

2) Golf Report

Brad Rouse and Sandy Bemis provided a written report. Executive Director Newport mentions the facility was without water for most of the day due to a water main break. He compliments how helpful the Village was in getting the break resolved quickly.

- 3). Ranger Report
Chief Keith Kalodimos provided a written report.
- 4). Parks Report
Jeff Lurquin provided a written report. Jeff Lurquin comments on the completion of Parkside Park. Jeff Lurquin notes the lobby project is continuing this the back hall with flooring to be completed next week, and final touch ups will follow after that. Executive Director Newport mentions the Aquatic Center will have an outside organization out in August to look into a possible leak that is happening at the facility.
- 5). CDC Report
Joan Ellis provided a written report. Commissioners congratulate Joan on receiving the Little Kids, Big Future grant.
- 6). Marketing Report
Jill Ganan provided a written report.
- 7). Risk Management Report
Jennifer Bye provided a written report. Executive Director Newport commends the Parks Department for their work on the tree that fell in Hart's woods on a resident's boat. Commissioner Christine Gentes questions the loss of the park district camera. Chief Keith Kalodimos comments that the investigation did not turn up anything and that staff now have a new system in place for the use and return of the cameras.

XI. ADJOURNMENT

MOTION: Commissioner Christine Gentes moved to adjourn the Regular Board Meeting of July 12, 2018.

SECOND: By Commissioner Timothy Pasternak.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board Vice President Paul Hollingsworth adjourned the Regular Board Meeting of July 12, 2018 at 6:21 p.m.

Respectfully Submitted.

/s/Paul Hollingsworth
Paul Hollingsworth, Park Board Vice President

/s/Carl Hauser
Carl Hauser, Board Secretary

August 9, 2018
Date Approved