

Round Lake Area Park District
Regular Board Meeting
August 11, 2022
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Timothy Pasternak called the meeting to order at 6:00 p.m. Commissioners in attendance were Paul Hollingsworth, Christine Gentes, and Nick Metropulos. Commissioner Sarah Green was absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Director of Operations and Recreation Katie Gamroth, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Superintendent of Facilities Matt Netrefa, Superintendent of Recreation Ben Versnik, Human Resource Manager Jennifer Ruehrdanz, Guest Services Manager April Lohr, Golf Course Pro/Manager Brad Rouse, Child Development Center Manager Joan Ellis, Marketing and Communications Specialist Melissa Hollander, Golf Course Pro/Manager Brad Rouse, Golf Grounds Manager Sandy Bemis, Building Services Manager Lyle Perry, and Parks Manager James Braun.

II. PLEDGE OF ALLEGIANCE

**III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR
ELECTRONIC PARTICIPATION IN THE MEETING**

None.

IV. AUDIENCE COMMENTS

None.

V. APPROVAL OF THE AGENDA

Newport stated that there were no changes to the posted agenda.

MOTION: Commissioner Hollingsworth moved to approve the agenda for the Regular Board Meeting of August 11, 2022, as presented.

SECOND: By Commissioner Gentes.

VOTE: By roll call. All ayes. Motion passed.

VI. DIRECTOR'S REPORTS

A. Budget and Appropriation Hearing August 11, 2022

MOTION: Commissioner Gentes moved to open the Budget and Appropriation Hearing at 6:02 p.m.

SECOND: By Commissioner Hollingsworth.

VOTE: By roll call. All Ayes. Motion passed.

Executive Director Newport read aloud the budgeting process, how the ordinance related to the district's tax levy, and that the ordinance was the district's legal document for expenditure limits. He explained that the Budget and Appropriation Ordinance in its tentative form had been posted for a minimum of 30 days and that publication of the notice of the Budget and Appropriation Hearing was made in accordance with State of Illinois Statutes. He asked the board if they had any other questions related to the budget. The Board had no other questions on the Fiscal Year 2022-2023 budgets.

The Board provided an opportunity for public comment and questions and, as there were none, a motion was made to adjourn the hearing.

MOTION: Commissioner Hollingsworth moved to adjourn the Budget and Appropriation Hearing at 6:04 p.m.

SECOND: By Commissioner Metropulos.

VOTE: By roll call. All Ayes. Motion passed.

B. Ordinance 2022-08-02 Budget and Appropriation Fiscal Year 2022-2023

Newport stated that no changes had been made to the previously posted draft of the ordinance. He recommended adopting the ordinance. The Board did not have any questions.

MOTION: Commissioner Gentes moved to adopt the Fiscal Year 2022-2023 Budget and Appropriation Ordinance 2022-08-02.

SECOND: By Commissioner Metropulos.

VOTE: By roll call. All Ayes. Motion Passed.

C. Staff Introduction

Gamroth introduced recently hired Superintendent of Recreation Ben Versnik to the Board. Versnik provided the board a summary of his background and answered additional questions from the Board related to his experience.

VII. NEW BUSINESS

A. Commissioner Comments

Metropulos asked if the district had a staff member in the neighborhood museum when it is open. Gamroth said that a staff member walks through the area when open and parents are to remain with their children. Gamroth also informed the board that the house element for the neighborhood museum area is on back-order and is now scheduled for an October delivery. Gamroth added that staff had not published a date to open, and she wanted

the board's input as to whether to push back the grand opening or do a soft opening in the fall with another amenity in place until the house play piece arrived. The board discussed the options and decided to have another amenity in that area and reopen. Gamroth added that a mid-September open would then be possible. Pasternak asked for an update on the progress of the special recreation switch over to SRACLC. Gamroth noted from the packet information that the transition was going well, that the camps completed at the end of July, and that the Tuesday/Thursday Today Club program increased from four to 11 participants.

VIII. CONSENT AGENDA

- A. Approval of the Regular Board Meeting Minutes of July 14, 2022.
- B. Approval of Cash Expenditure Transactions for the Month of July 2022.

MOTION: Commissioner Gentes moved to approve the Consent Agenda of August 11, 2022, as presented.

SECOND: By Commissioner Metropulos.

VOTE: By roll call. All ayes. Motion passed.

IX. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Baker provided the monthly financial statements for July 2022.

B. Program and Facility Monthly Reports

1. Recreation Services Report

a. General

Gamroth noted that the Pup-A-Palooza went well for the first time being offered. Gamroth said that, as requested, staff provided comparison figures covering 2019-2022. She said that the pool season was ending on Sunday, August 14, that the pool season was busy, and that daily attendance was steady. She added that there was positive feedback with the return of pool seasonal memberships.

b. Child Development Center

Staff provided a written report. Ellis stated that the summer camp programs were ending on Friday, August 12, and that Round Lake schools started on Monday, August 15. She added that enrollment for the preschool programs was going well.

c. Guest Services

Staff provided a written report. Lohr said that she would be looking to hire staff, as some of the summer staff were returning to school.

d. Marketing

Staff provided a written report. Hollander said that the fall brochures had been delivered and would be mailed to homes soon. She added that per CDC Manager Ellis' suggestion, a new feature was

added to the brochure showing a day of the week program at-a-glance guide. Hollander stated that she would be working with a contracted professional for a video showing the amenities offered at the Hart Road campus.

e. Facilities

Staff provided a written report.

2. Parks Report

Staff provided a written report. Olivares said that Ellis Park was scheduled for replacement and that the district had the equipment on-hand for the project. Metropulos asked how much funding was needed for the inclusive playground. Gamroth answered that the playground was to be located where the old Site II structure was and that the projected amount to fundraise was \$2.5 million. Gamroth added that the first fundraising event was to occur on September 9, 2022, and that the fundraising group leading the effort would work with the Friends of the Round Lake Area Parks Foundation for local donations. Newport stated that the district had hired a professional fundraising firm to lead the effort. Gamroth said they were planning on approximately two years to raise the funds. Olivares stated that upon the completion of the summer camps that the parks department would focus on summer program clean-up and for fall programs setup in addition to normal park maintenance.

3. Renwood Report

Staff provided a written report. Rouse said that the golf course had been busy, that Grayslake North High School team play had begun, and that Renwood would be the host of several of their conference events in September. Metropulos asked if Round Lake had a team. Rouse responded no, but they were hosting camps this year to try to recruit to hopefully field a team in 2023. Pasternak asked about how the school is charged. Rouse stated that they pay an annual fee to Renwood and run a summer camp through the course in addition to purchasing golf balls from the pro shop and the selling of youth passes to players. Rouse added that in the future, if Round Lake also fields a team, that staff may need to balance the schedule between the teams and public play, as evenings have been busy and there are also days with afternoon leagues. The board asked about the First Tee program. Rouse responded that it did not run, as the program had been dealing with a lack of instructors. Metropulos congratulated Rouse and his staff for the nice letter of appreciation from a golf outing representative.

4. Safety

Staff provided a written report.

X. ADJOURNMENT

MOTION: Commissioner Hollingsworth moved to adjourn the Regular Board Meeting of August 11, 2022.

SECOND: By Commissioner Gentes.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Pasternak adjourned the Regular Board Meeting of August 11, 2022, at 6:53 p.m.

Respectfully Submitted.

/s/Timothy Pasternak
Timothy Pasternak, Park Board President

/s/Carl Hauser
Carl Hauser, Park Board Secretary

September 8, 2022
Date Approved