

Round Lake Area Park District
Regular Board Meeting
June 4, 2020
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park Board President Paul Hollingsworth called the meeting to order at 6:00 p.m. Commissioners in attendance were Timothy Pasternak, Christine Gentes, and Nick Metropulos. Commissioner Michael Blum was absent. Staff in attendance included Executive Director Bob Newport, Finance Department Manager Jennifer Baker, Child Development Manager Joan Ellis, and Superintendent of Recreation Katie Gamroth.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

None.

IV. CORRESPONDENCE

None.

V. AUDIENCE COMMENTS

Resident Donna Hill was present and brought forth a discussion to get clarity on skate parks and all parks opening. Resident Hill commented on the lack of fairness to residents that some District facilities such as Renwood Golf Course are open but others like the skate parks are not. President Hollingsworth explained that Round Lake is following the guidelines set out by the CDC and DCEO. Executive Director Newport clarified that the Round Lake parks are open and that it is the amenities in the parks that are closed, and as the state progresses through upcoming phases amenities will be opening in accordance with the Restore Illinois plan.

VI. APPROVAL OF THE AGENDA

MOTION: Commissioner Nick Metropulos moved to approve the agenda for the Regular Board Meeting of June 4, 2020 as presented.

SECOND: By Commissioner Timothy Pasternak

VOTE: By roll call. All ayes. Motion passed.

VII. DIRECTOR'S REPORTS

A. COVID-19 Update

Executive Director Newport provided an update to the board on where the district is in response to the Covid-19 guidelines that have been released.

Business Guidelines: Executive Director Newport focused on what the district needed to do to open the Community Center doors on June 15. Items included were, Guest Services appointments, staggered staffing, keeping portions of the building closed, introduction of COVID-19 position, adjusted administration on site presence, building checklists, and daily staff health survey.

New Golf Restrictions: Executive Director Newport provided update that included Renwood being able to move to foursomes, use of golf carts, and tee times.

Youth Sports Guidelines and Discussion: Superintendent Gamroth noted that youth sports skills and drills are permissible in Phase 3 and the district will begin planning programs to begin in July.

Outdoor Recreation Guidelines and Discussion: Executive Director Newport provided update of amenities opening and encouraged the board to be prepared to make decisions about opening up currently closed amenities at the next meeting.

Day Camp Guidelines and Discussion: Superintendent Gamroth presents plan to offer a modified day camp beginning July 6. Program will follow the Restore Illinois plan guidelines keeping to groups of 10 kids with 2 staff, the same group of kids each week, up to six groups outside on the Community Center campus, indoor extreme weather locations, and staggered drop off and pick up times.

Childcare Guidelines and Discussion: Child Development Center Manager Ellis provided update on a modified opening for the Child Development Center. Included were classroom sizes, plan for if a child or staff member becomes ill, drop off and pick up procedures, DCFS licensing, and cleaning and sanitization of rooms. Child Development Center Manager Ellis informed the board that she currently has 10 families that are interested in participating in the modified program.

B. Community Center Pavilion Update

Executive Director Newport notes that we have our permits for the new pavilions around the Community Center to be installed. Hacienda who is putting in Cranberry Lake playground will be able to begin moving ground as early as June 6. Commissioner Gentes inquired about the pile of mulch in the playground, Executive Director Newport confirmed it will be spread when the playground is able to be reopened.

C. Swimming Pool Closure Letter

Executive Director Newport notes that the Daily Herald picked up the story about the Round Lake and Mundelein pools being closed for the summer, and that the beaches have not yet announced.

VIII. NEW BUSINESS

A. Commissioner Comments

President Hollingsworth asked the board how they would like to proceed with Commissioner Michael Blum. Discussion led to having a vote at the next board meeting in regards to removal.

IX. CONSENT AGENDA

A. Approval of the Regular Board Meeting Minutes of May 14, 2020.

B. Approval of Cash Expenditure Transactions for the month of May, 2020.

MOTION: Commissioner Christine Gentes moved to approve the Consent Agenda of June 4, 2020.

SECOND: By Commissioner Timothy Pasternak

VOTE: By roll call. All ayes. Motion passed.

X. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Finance Department Manager Jennifer Baker provided the monthly financial statements. Commissioner Christine Gentes asks about CDC revenues collected in May, Finance Department Manager Jennifer Baker reports that the collected revenue was from DHS payments. Commissioner Metropulos inquires about maturing bonds, Finance Department Manager Jennifer Baker confirms that with the shift in taxes we are okay.

B. Program and Facility Reports

1) Recreation Report

Katie Gamroth and the Recreation Department staff provided written reports.

2) Golf Report

Brad Rouse and Sandy Bemis provided a written report. Executive Director Newport notes there will be new arborvitae being planted along Hainesville Rd. late this month.

3). Parks Report

Ane Olivares provided a written report.

4). Risk Management Report

Jennifer Bye provided a written report.

XI. ADJOURNMENT

MOTION: Commissioner Christine Gentes moved to adjourn the Regular Board Meeting of June 4, 2020.

SECOND: By Commissioner Nick Metropulos.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board President Jennifer Blum adjourned the Regular Board Meeting of June 4, 2020 at 7:52 p.m.

Respectfully Submitted.

/s/Paul Hollingsworth
Paul Hollingsworth, Park Board President

/s/Katie Gamroth
Katie Gamroth, Assistant Board Secretary

July 9, 2020
Date Approved