

Round Lake Area Park District
Regular Board Meeting
April 11, 2024
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Tim Pasternak called the meeting to order at 6:00 p.m. Commissioners in attendance were Nick Metropulos, Nathalie Alvarez, Lisett Secundino, and Sarah Wright. Staff in attendance included: Executive Director Robert Newport, Director of Operations and Recreation Katie Gamroth, Human Resources Manager Jennifer Ruehrdanz, Superintendent of Parks Ane Olivares, Superintendent of Facilities Matt Netrefa, Marketing Manager Melissa Hollander, Golf Pro Manager Brad Rouse, Parks Manager James Braun, Child Development Center Manager Joan Ellis, and Recreation Supervisor Kathy Paczynski.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

None.

IV. AUDIENCE COMMENTS

Residents from the Silver Leaf Glen neighborhood provided an update that the playground design will be voted on in two weeks by neighborhood residents.

Brian Brubaker introduced himself as a commissioner of the Village of Round Lake that sits on the Round Lake Management Commission and is attending to learn about the Huebner Fishery Management Foundation partnership.

V. APPROVAL OF THE AGENDA

Gamroth stated that there were no changes to the agenda.

MOTION: Wright moved to approve the agenda for the Regular Board Meeting of April 11, 2024, as presented.

SECOND: By Alvarez.

VOTE: By roll call. All ayes. Motion passed.

VI. DIRECTOR'S REPORTS

A. Huebner Fishery Management Overview

Paczynski presented information on how the Huebner Fishery Management Foundation was formed and the vision and goals that the district aims to achieve through programming and capital projects. Pasternak inquired if the district uses surveys to determine the capital projects and programs that are completed and offered through Huebner. Paczynski spoke to the programming that is offered is directly in line with the Huebner vision of safe enjoyment of the lake. Newport explained projects are chosen that are in line with the Huebner vision and that align with community need and use. Newport noted that money doesn't dictate the projects, rather a balanced budget is presented to trustees and the district covers any remaining expenses, and that the Huebner money spent to date is not coming from the taxpayers. Staff agreed to participate in a follow-up discussion if requested.

B. Master Plan Recommendation

Gamroth advised that three consulting firms were given the opportunity to present their approach in drafting the Comprehensive Master Plan to the Round Lake Area Park District interview team consisting of Director of Operations and Recreation Gamroth, Superintendent of Parks Olivares, Superintendent of Facilities Netrefa, Superintendent of Business Services Baker, and Commissioner Wright. Gamroth recommended based on the proposals, three completed interviews, and comments from reference that staff is requesting to work with BerryDunn to draft the next master plan. The board questioned the difference in fees from all consultants and if staff had any concern that the selected group was not an Illinois based organization. Gamroth provided all submitted fees and described how they differed, and staff saw it as a benefit to have an organization that can bring in outside ideas from a national organization.

MOTION: Metropulos moved to approve consulting firm BerryDunn to draft the 2024 Round Lake Area Park District Comprehensive Master Plan in an amount not to exceed \$210,000.

SECOND: By Alvarez.

VOTE: By roll call. All ayes. Motion passed.

VII. NEW BUSINESS

A. Commissioner Comments

All commissioners took a moment to thank Newport for his outstanding 28 years of service at the Round Lake Area Park District and wished him well in a well-earned retirement. Newport thanked the Board and staff for their dedication over his tenure and encouraged the board to continue to listen and be supportive of the team to continue to push the district forward.

VIII. CONSENT AGENDA

A. Approval of Regular Board Meeting Minutes of March 14, 2024.

B. Approval but not release of Executive Session Board Meeting Minutes of March 14, 2024.

C. Approval of Cash Expenditure Transactions for the Month of March 2024.

MOTION: Alvarez moved to approve the Consent Agenda of April 11, 2024.

SECOND: By Wright.

VOTE: By roll call. All ayes. Motion passed.

IX. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Metropulos inquired if the graphs could be combined to be one graph with a bar chart to show the monthly and a line graph to show the annual.

B. Program and Facility Monthly Reports

1. Risk Management/Human Resources

Staff provided a written report.

2. Renwood Report

Staff provided a written report.

Rouse noted that carts will be available in the upcoming weekend.

3. Recreation Operations Report

Staff provided a written report.

Alvarez thanked the staff for a well-run Egg Scramble event. Newport highlighted Hollander for her work in getting Round Lake a presence on LinkedIn.

4. Parks Report

Staff provided a written report.

Braun provided an overview of the OSHA course staff attended and the value it provided to the staff. Olivares provided background on the memorial bench installed at East End Park.

X. EXECUTIVE SESSION

MOTION: Alvarez motioned to move into Executive Session at 7:24 p.m. in accordance with the Illinois Open Meeting Act Chapter 5ILCS Section 120/2(c)(1) discussion on appointment, employment, compensation, discipline, performance review of an employee.

SECOND: By Wright.

VOTE: By Roll Call. All Ayes. Motion passed.

The Executive Session adjourned at 7:44 p.m. and the Regular Meeting reconvened.

XI. ACTION ON EXECUTIVE SESSION ITEMS AS RELATED TO EMPLOYMENT, DISCIPLINE, OR PERFORMANCE REVIEW OF AN EMPLOYEE.

None

XII. REGULAR MEETING ADJOURNMENT.

MOTION: Alvarez motioned to adjourn the Regular Meeting of April 11, 2024.

SECOND: Metropulos.

VOTE: By roll call. All ayes. Motion passed.

Park Board President Pasternak adjourned the April 11, 2024, Regular Board Meeting at 7:45 p.m.

Respectfully Submitted.

/s/ Nick Metropulos
Nick Metropulos, Park Board President

/s/ Katie Gamroth
Katie Gamroth, Board Secretary

5/9/24
Date Submitted