

Round Lake Area Park District
Special Board Meeting
February 15, 2024
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Tim Pasternak called the meeting to order at 6:00 p.m. Commissioners in attendance were Nick Metropulos, Nathalie Alvarez, and Lisett Secundino. Commissioner Sarah Wright was absent. Staff in attendance included: Director of Operations and Recreation Katie Gamroth, Superintendent of Finance and Business Jennifer Baker, Human Resources Manager Jennifer Ruehrdanz, Superintendent of Parks Ane Olivares, Golf Pro Manager Brad Rouse, Marketing Manager Melissa Hollander, and Community Outreach and Engagement Coordinator Jocelyn Costlow.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

None.

IV. AUDIENCE COMMENTS

Dolly Drath from the Silver Leaf Glen neighborhood is coordinating with Olivares to get the word out to the neighborhood about the three park choices they will be given.

V. APPROVAL OF THE AGENDA

Gamroth stated that there were no changes to the agenda.

MOTION: Alvarez moved to approve the agenda for the Special Board Meeting of February 15, 2024, as presented.

SECOND: By Metropulos.

VOTE: By roll call. All ayes. Motion passed.

VI. DIRECTOR'S REPORTS

A. Hero Park Construction Bid Review and Recommendation

Olivares presented information on the two sealed bids that were received for the construction of Hero Park. Olivares noted that the difference between the base bid and alternate bid was the addition of a restroom structure

and that staff recommend having restrooms out at this park due to the size and anticipation of this being a destination park. The board questioned if staff would be able to keep up with the additional maintenance and safety aspect of the building. Olivares commented that the seasonal park staff would be able to keep up with the cleanliness of the facility and that the doors themselves will be autolocking to help cut down on loitering.

MOTION: Alvarez moved to accept the alternate bid from Copenhagen Construction in the amount of \$2,688,431.00 for the construction of Hero Park.
SECOND: By Metropulos.
VOTE: By roll call. All ayes. Motion passed.

B. Ordinance #2024-02-02 An ordinance authorizing the sale or disposal of surplus property.

Gamroth explained that staff would like to sell the 2012 Ford Fusion and 2018 GMC Acadia. Gamroth noted the Ford Fusion is used by staff to travel to offsite meetings and the Acadia is used by Newport. Gamroth commented that there is not a need for two vehicles to be available and that staff would like to sell both to get a small SUV that would be more practical for daily use.

MOTION: Secundino moved to accept ordinance #2024-02-02 authorizing the sale or disposal of surplus property.
SECOND: By Alvarez.
VOTE: By roll call. All ayes. Motion passed.

C. Annual Investment Policy Review

Baker commented that there were no changes to the policy. Metropulos inquired about why the district issues bonds in addition to investments. Baker explained that utilizing both helps to balance cash flow.

D. Annual Renwood Golf Information and Recommendation

Metropulos thanked Rouse for the comprehensive golf report. Pasternak questioned why there is no recommendation to increase fees. Rouse explained that Renwood has been increasing fees every other year and that has been noticed and appreciated by the players who have seen a yearly increase at most of the surrounding courses. Rouse introduced the new end of simulator season two-person scramble tournament.

VII. NEW BUSINESS

A. Commissioner Comments

All commissioners that attended the IPRA/IAPD Soaring New Heights Conference commented that they enjoyed the experience and learning opportunities.

VIII. CONSENT AGENDA

- A. Approval of Regular Board Meeting Minutes of January 11, 2024.
- B. Approval of Cash Expenditure Transactions for the Month of January 2024.

MOTION: Metropulos moved to approve the Consent Agenda of January 11, 2024,

SECOND: By Alvarez.

VOTE: By roll call. All ayes. Motion passed.

IX. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Staff provided a written report. Baker noted that BMO Harris bought the bonds with a closing date of March 1, 2024, to be paid back by October 1, 2024.

B. Program and Facility Monthly Reports

1. Risk Management/Human Resources

Staff provided a written report.

2. Renwood Report

Staff provided a written report.

Rouse commented that Groundhogs Day was a record day.

3. Recreation Operations Report

Staff provided a written report.

Hollander introduced Community Outreach and Engagement Coordinator, Jocelyn Costlow. Jocelyn provided background on her experience. Gamroth thanked Costlow for the great work she has already been doing securing sponsorship.

4. Parks Report

Staff provided a written report.

X. EXECUTIVE SESSION

MOTION: Alvarez motioned to move into Executive Session at 6:55 p.m. in accordance with the Illinois Open Meeting Act Chapter 5 ILCS Section 120/2(c)(1) discussion on appointment, employment, compensation, discipline, performance review of an employee.

SECOND: By Secundino.

VOTE: By Roll Call. All Ayes. Motion passed.

The Executive Session adjourned at 7:23 p.m. and the Regular Meeting reconvened.

**XI. ACTION ON EXECUTIVE SESSION ITEMS AS RELATED TO EMPLOYMENT, DISCIPLINE,
OR PERFORMANCE REVIEW OF AN EMPLOYEE.**

No action taken.

XII. REGULAR MEETING ADJOURNMENT.

MOTION: Secundino motioned to adjourn the Special Meeting of February 15, 2024.

SECOND: Metropulos.

VOTE: By roll call. All ayes. Motion passed.

Park Board President Pasternak adjourned the February 15, 2024, Special Board Meeting at 7:24 p.m.

Respectfully Submitted.

/s/ Tim Pasternak
Tim Pasternak, Park Board President

/s/ Katie Gamroth
Katie Gamroth, Board Secretary

3/14/2024
Date Submitted