

Round Lake Area Park District
Regular Board Meeting
November 9, 2023
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board President Timothy Pasternak called the meeting to order at 6:00 p.m. Commissioners in attendance were Sarah Wright, and Nathalie Alvarez. Commissioner Nick Metropulos was absent. Staff in attendance included: Executive Director Bob Newport, Director of Operations and Recreation Katie Gamroth, Finance Department Manager Jennifer Baker, Human Resources Manager Jennifer Ruehrdanz, Superintendent of Parks Ane Olivares, Superintendent of Recreation Karyn Nicholas, and Golf Grounds Manager Sandy Bemis.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

None.

IV. AUDIENCE COMMENTS

None

V. APPROVAL OF THE AGENDA

No changes were made to the posted agenda.

MOTION: Wright moved to approve the agenda for the Regular Board Meeting of November 9, 2023, as presented.

SECOND: By Alvarez.

VOTE: By roll call. All ayes. Motion passed.

VI. DIRECTOR'S REPORTS

A. Oath of Office for newly appointed Commissioner

Park Board Secretary Gamroth administered the oath of office to appointed Commissioner Lisett Secundino.

B. Round Lake Area Library Presentation/Discussion

Library Board President Ane Richmond and Library Executive Director Jim DiDonato provide a brief history of the current library's location and the current warranty deed covenant that dictates if the parcel is not to be used for a library the parcel reverts to the park district. Ane shared the intent of the library to go to referendum in March 2024 to build a new library in downtown Round Lake as they have currently outgrown their current space and with the potential move would like the park district to clean up the language in the current covenant to include an option to sell or rent the current building for uses of public good. Pasternak directed Newport to work on a letter of agreement stating the park board would work cooperatively with the library on language if there is a continued covenant stating the parcel would be returned to the park district if the parcel is not to be used for public good.

C. Draft Property Tax Levy.

Discussion was had as to when the last time the district raised the levy, Newport explained it was three or four years ago as the previous board did not want to take more than was needed to operate.

MOTION: Wright moved to accept the estimated tax levy amounts for 2023.

SECOND: By Secundino.

VOTE: By roll call. All ayes. Motion passed.

D. IAPD Annual Meeting Credentials

Newport asked the board who would like to be the representative at the annual IAPD meeting in January. Pasternak, Wright, and Alvarez all volunteered to attend. Pasternak was appointed as the district's first delegate and Alvarez the alternate to vote on the district's behalf.

E. Permanent Drainage Easement for A.R. Building Company, Inc. a Pennsylvania corporation, with an address of 310 Seven Fields Boulevard, Suite 350, Seven Fields, PA 16046.

Newport recommended that the board not approve the drainage easement agreement because the park district does not have a developer agreement. The board directed Newport to have Village of Round Lake Beach representatives attend the December meeting to answer all questions about impact fees and environmental concerns, and to provide an agreement before approving the easement. The board agreed to not take any action at this meeting. Pasternak thanked Newport and Olivares for the time put into this project.

VII. NEW BUSINESS

A. Commissioner Comments

Secundino introduced herself to the audience and provided her background.

Wright enjoyed the Best of the Best Gala and liked seeing everything that other districts were doing. Alvarez congratulated the Trick-or-Treat Trail team on a successful event.

Pasternak asked Olivares to provide an update on the Silver Leaf Glen project. Olivares commented that the Village of Round Lake voted for the intergovernmental agreement this past Monday and will be moving forward. Pasternak thanked staff for their efforts in the IAPD Partnership Award.

VIII. CONSENT AGENDA

- A. Approval of Regular Board Meeting Minutes of October 12, 2023.
- B. Approval but not release of Executive Session Board Minutes of October 12, 2023.
- C. Approval of Special Board Meeting Minutes of October 17, 2023.
- D. Approval but not release of Executive Session Board Minutes of October 17, 2023.
- E. Approval of Cash Expenditure Transactions for the Month of October 2023.

MOTION: Alvarez moved to approve the Consent Agenda of November 9, 2023, as amended with the correction of a few typos.

SECOND: By Wright.

VOTE: By roll call. All ayes. Motion passed.

IX. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Baker noted that the audit will be brought to the board next month for approval and the final tax levy ordinance for adoption. The board discussed the decent returns on investments the district is receiving.

B. Program and Facility Monthly Reports

1. Risk Management/Human Resources

Staff provided a written report.

2. Renwood Report

Staff provided a written report.

Newport commented that the course is open as the weather permits, and both simulators are up and running as staff prepare for the winter season. Wright asked if we would have enough bee honey to keep the Back 9 Hero beer collaboration going with Black Lung Brewery. Bemis responded that we would like to if the bees can create enough honey.

3. Recreation Operations Report

Staff provided a written report.

The board asked when the turf at the Sports Center was last replaced and when it would need to be fully replaced. Newport responded it was replaced four to six years ago and its longevity depends on overall use with the hope we get at least fifteen years out of it.

4. Parks Report

Staff provided a written report.

X. EXECUTIVE SESSION

MOTION: Wright motioned to move into Executive Session at 7:03 p.m. in accordance with the Illinois Open Meeting Action Chapter 5ILCS Section 120/2(c)(1) discussion on appointment, employment, compensation, discipline, performance review of an employee and 5ILCS Section 120/2(c)(11) pending or imminent litigation.

SECOND: By Secundino.

VOTE: By Roll Call. All Ayes. Motion passed.

The Executive Session adjourned at 8:30 p.m. and the Regular Meeting reconvened.

XI. ACTION ON EXECUTIVE SESSION ITEMS AS RELATED TO EMPLOYMENT, DISCIPLINE, OR PERFORMANCE REVIEW OF AN EMPLOYEE.

No action taken.

XII. ACTION ON EXECUTIVE SESSION ITEMS AS RELATED TO PENDING OR IMMINENT LITIGATION.

No action taken.

XIII. REGULAR MEETING ADJOURNMENT.

MOTION: Alvarez motioned to adjourn the Regular Meeting.

SECOND: Wright.

VOTE: By roll call. All ayes. Motion passed.

Park Board President Pasternak adjourned the Regular Board Meeting 2023, at 8:32 p.m.

Respectfully Submitted.

/s/ Tim Pasternak
Timothy Pasternak, Park Board President

/s/ Katie Gamroth
Katie Gamroth, Board Secretary

12/14/23
Date Submitted